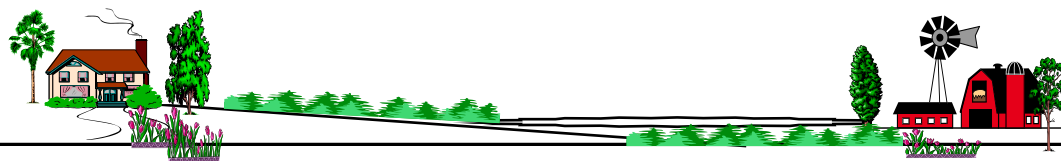


Town of Sun Prairie Newsletter

5556 Twin Lane Road, Marshall, WI 53559, 608-837-6688



Volume 16, Issue 2

July 2008

2008 REVALUATION UPDATE !!

Associated Appraisal Consultants, Inc. has completed the fieldwork, digital photos and building measurements. They anticipate mailing the new assessment notices in early August. Open Board will be held at the Town Hall on Thursday, August 21, 2008 from 10:00 a.m. to 7:00 p.m. We encourage anyone who has questions concerning their assessment to make an appointment to talk with an assessor during Open Book.

- The revaluation is being done to create equity with all the properties in the Town per state statute 70.05.
- The goal is to bring all property to 100% of market value. Last year our assessments were 70% of market value.
- The last revaluation was done in 2000, any changes in your assessments will reflect market changes over the past eight years.
- An increase in your assessments does not mean your taxes will increase.

Open Book Process

On Thursday, August 21, a number of the assessing staff from Associated will be present at the Town Hall from 10 a.m. to 7 p.m., to talk with property owners concerning their assessment. Property owners may review the assessment roll, check for errors and compare assessments. Taking the time to meet with the assessor during the **Open Book** can be very helpful and informative. The assessment notice will indicate how to make an appointment.

Board of Review

The Board of Review is set for Wednesday, September 10, 2008 from 5:00 p.m. 7:00 p.m.

- The main function of the **Board of Review** is to hear objections to valuations that have not been resolved with the assessor during Open Book.
- The evidence presented by the property owner must be factual in nature, not just a matter of opinion.
- A property owner who has not responded to the assessor's written request to view the property is not eligible to protest the resulting assessment.

Check the WI Department of Revenue website for an informative publication:

<http://www.revenue.wi.gov/pubs/slf/pb060.pdf>

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Does Your Family Have A Household Emergency Plan?

All town residents should have some basic supplies on hand in order to survive for at least three days if an emergency occurs. Individuals should also consider having at least two emergency supply kits, one full kit at home and smaller portable kits in their workplace, vehicle or other places they spend time. It is important that individuals review this list and consider where they live and the unique needs of their family in order to create an emergency supply kit that will meet these needs.

Emergency Information

Find out what kinds of disasters, both natural and man-made, are most likely to occur in your area and how you will be notified. Methods of getting your attention vary from community to community. One common method is to broadcast via emergency radio and TV broadcasts. You might hear a special siren, or get a telephone call, or emergency workers may go door-to-door.

Emergency Plans

You may also want to inquire about emergency plans at places

where your family spends time: work, daycare and school. If no plans exist, consider volunteering to help create one. Talk to your neighbors about how you can work together in the event of an emergency. You will be better prepared to safely reunite your family and loved ones during an emergency if you think ahead and communicate with others in advance. Complete an emergency contact card and make copies for each member of your family to carry with them.

Emergency template/reference material forms to help you plan can be found at:

www.co.dane.wi.us

www.ready.gov

www.citizencorps.gov

www.operationhope.org

For residents that do not have access to the internet you may come to the Town Hall; we will make copies for you.

COMMUNITY EMERGENCY INFORMATION

Wisconsin Emergency Mgmt

2400 Wright Street
Madison, WI 53708
(608) 242-3232

Wisconsin Homeland Security Council

2400 Wright Street
Madison WI 53708
(608) 242-3232

Wisconsin Citizen Corps

31 West Wilson St., Suite 202
Madison, WI 53702
(608) 261-7529

Dane County

Dept of Emergency Mgmt

Kathy M. Krusiec, Director
Room 2107 Public Safety Bldg
115 West Doty Street
Madison, WI 53703-3202
Tel: (608) 266-4330
Fax: (608) 266-4500
TTY: (608) 267-1597
Email: maly@co.dane.wi.us



SOLD OUT

Wishing all of you a safe summer!

Town of Sun Prairie sold all the weather radios ordered for 2008.

FALL ELECTION

Residents, of the Town of Sun Prairie, vote at the Town Hall, 5556 Twin Lane Road.

The polls, open at 7:00 a.m. and close at 8:00 p.m.

PARTISAN PRIMARY - SEPTEMBER 9

The Statewide Partisan Primary is Tuesday, September 9. The ballot will include state, congressional, legislative and county races. The purpose of the September Primary is to decide who will represent each political party in the general election in November. This election does not allow you to vote for candidates in more than one political party. Primary elections in Wisconsin have been this way since 1904. If a voter votes for candidates of more than one party, the machine will return your ballot and you will be given the opportunity to mark a new ballot.

GENERAL ELECTION - NOVEMBER 4

The Presidential Election is Tuesday, November 4. We are expecting a large turnout and therefore will change our normal setup to help the process go smoothly. You can save time by making sure that you are registered prior to that day. However Wisconsin law does allow voter registration on Election Day.

VOTER REGISTRATION

In November 2004, we started voter registration. If you are new in the Town, or have not registered, please stop at the office sometime before Election Day. It will save time to register ahead. Bring a current ID and proof of Town of Sun Prairie residency. If you have questions call us at 837-6688. Voter Reg-

istration forms are available through our website townofsunprairie.info and the Town Hall office.

ABSENTEE BALLOTS

Absentee ballots are generally available three weeks prior to an election, call the clerk at 837-6688 with questions. Ballots can be mailed or you can vote in person at the office when the ballots become available. Applications for an absentee ballot are available through our website townofsunprairie.info and the Town Hall office.

SECOND VOTING MACHINE

In 2006, through a federal grant, the Town received an **AutoMark Voter Assist Terminal (VAT) Machine**. A voter feeds the regular ballot into the AutoMark machine, then can mark the ballot by using a touch screen, Braille keypad or an ADA device (puff-sip). You can use the audio system to listen to ballot choices and instructions, headphones are provided. The machine also has a zoom feature which enlarges the text on the screen and a high contrast mode which gives contrast to the screen resolution, for those who are visually impaired. After the ballot is marked, it is ejected and the voter places the ballot in the Optech Eagle, which is the regular voting machine. Try something new, take the opportunity to try it when you come through the line next election day.

PLANNING AHEAD — 2010 CENSUS

At present our town clerk's office is involved with verifying town boundaries and town household mailing address as directed by the Federal Census Bureau. The address phase is implemented for correct delivery of the census form in 2010. Correct town boundaries insure the town receives its fair share of revenues and representation.

The first Census was conducted in 1790 and has been carried out every 10 years since then.

The U.S. Constitution (Article I, Section 2) mandates a headcount of everyone residing in the United States. The population totals determine each state's Congressional representation. The numbers also affect funding in your community and help inform decision makers about how your community is changing.

The census is a count of everyone residing in the United States: in all 50 states, Puerto Rico and the Island Areas. All residents of the United States must be counted. This includes people of all ages, races, ethnic groups, citizens and non-citizens. People should be counted where they live and sleep most of the year.

The Census occurs every 10 years. Census questionnaires will be mailed or delivered to every household in the United States in March 2010. The questions ask you to provide information that is accurate for your household as of April 1, 2010. A second form will be

mailed to households that do not respond to the initial questionnaire. Households that still do not respond will be called or visited by a Census worker. (Census workers can be identified by a census badge and bag.)

The Census Bureau must submit state population totals to the U.S. President by December 31, 2010.

2010 Census is Different

Goodbye Long Form

In the past, most households received a short-form questionnaire, while one household in six received a long form that contained additional questions and provided more detailed socioeconomic information about the population.

The 2010 Census will be a **short-form only**. It will ask for name, sex, age, date of birth, race, ethnicity, relationship, and housing tenure. Completing your form take a few minutes of your time.

The more detailed socioeconomic information is now collected through the American Community Survey. The survey provides current data about your community every year, rather than once every 10 years. It is sent to a small percentage of the population on a rotating basis throughout the decade. No household will receive the survey more often than once every five years.

Do you have

SUN PRAIRIE TOWN HISTORY MEMORABILIA

to share with us?

Written stories and photographs will be reproduced and the originals given back to you. Please contact Claudia or Jo at the town hall, 608-837-6688.

LEARN COMPRESSION ONLY CPR, LEARN CCR



The EMS district #14, AUGUST 6, 2008, will offer half hour free training session at the Sun Prairie Town Hall, 5556 TWIN LANE RD from 7—9 P.M.

Studies of real emergencies that have occurred in homes, at work or in public locations, show that these two steps, called Hands-Only CCR, can be as effective as conventional CPR. Providing Hands-only CCR to an adult who has collapsed from a sudden cardiac arrest can more than double that person's chance of survival.

COMPREHENSIVE PLAN AMENDMENTS

The plan commission and town board have begun the process of amending the Comprehensive Plan. The current plan was adopted in 2003. The public hearing is set for August 25, 2008 at the Town Hall.

FROM THE TOWN BOARD & PLAN COMMISSION... New Ordinances and Ordinance Amendments

During the last six months the Town Board has adopted several new ordinances and amended others.

Amendment to Parking Restrictions on Town Road Ordinance. Ordinance prohibits parking of vehicles on Town of Sun Prairie roads between December 1 and April 1. The Town has authority to have vehicles towed at the owner's expense. The amendment increased the penalty for violations to first violation is \$25.00, second violation is \$25 to \$50. Third violation shall not exceed \$100.00. Each day, or partial day, of continued violation shall constitute a separate offense.

Design Review Amendment to Building Code Ordinance – This amendment requires design review of proposed developments such as multi-family, commercial, industrial, utility, governmental, parking lots, lighting and exterior changes. Upon application for a building permit, the applicant will be

advised by the Building Inspector whether compliance with design standards is required. The plan commission reviews applications. If you are planning a project which is among those listed, you may want to check the Design Review Amendment on the Town's website or talk with the building inspector on Monday or Friday morning 9-10 am, 837-6688.

Ordinance relating to Parks, Open Space, Cultural, Natural and Historic Resources The purpose of this ordinance is to establish a program to create, preserve and maintain parks, recreational facilities, open space, cultural, natural and historic resources to promote the health, safety and general welfare of the community.

Ordinance regarding Minimum Housing Code This ordinance is in the development stages as of this printing.



2008

Hours: open *Tuesday, Wednesday, Friday* and *Saturday*
7:30 a.m. to 2:00 p.m.
May 2 through October 31.

Location: Dane County Highway Garage,
2302 Fish Hatchery Rd
(north end—corner of Fish Hatchery and Badger).

Tel: 608.243.0368
Website: www.danecountycleansweep.com

Printed material is also available at the Sun Prairie Town Hall, 5556
Twin Lane Road, Marshall, WI 53559

AGRICULTURAL CHEMICALS

are accepted May – October by appointment only. If you have questions contact Dave Radisewitz at 608-243-0347 (phone), 608-267-3105 (fax), or email him at radisewitz@publichealthmdc.com.

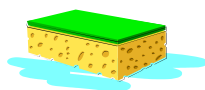
SAVING MONEY MADE EASY....

According to the Bureau of Labor Statistics, the average US household spends an estimated \$600 a year on cleaning products. Experts suggest using what's around the house. Old-fashioned items like baking soda, salt, lemon, club soda and vinegar make great cleaning products and some are as cheap as .99 a piece. Some reports suggest that US households could save approximately \$450 annually just by switching. Listed below are Recipes for Safer Cleaning with common ingredients such as baking soda and liquid soap. Try these recipes as alternatives to hazardous cleaning products!

Bathroom Cleaner

Baking soda
Liquid soap

Use baking soda in place of scouring powder. Sprinkle it on porcelain fixtures and rub with a wet sponge. Add a little soap to the sponge for more cleaning power. Rinse well to avoid leaving a cloudy film.



Copper Cleaner

Vinegar
Salt
Vegetable oil

Mix equal parts vinegar and salt and apply to surface with a sponge or immerse object in solution. Rinse thoroughly with water afterwards, otherwise it will corrode. Apply a little vegetable oil with a cloth and rub for a shiny appearance. (Don't use on lacquered finishes.)

Drain Cleaner

1/2 cup baking soda
1/2 cup vinegar
Kettle of boiling water

This recipe will free minor clogs and is great preventative medicine. Pour the baking soda down the drain first, then the vinegar. Let it bubble for a few minutes. Then pour down a kettle full of boiling water. If clog is stubborn, repeat or use a mechanical snake.

Furniture Polish

The lemon juice dissolves dirt and smudges, while the olive oil shines and protects the wood

Mix in a sprayer bottle:

1 cup olive oil
1/2 cup lemon juice

Oven Cleaner

Baking soda
Razor blade
Copper scouring pad

Make a paste of baking soda and water, apply to oven surfaces, and let stand a little while. Mechanical action is the key. Use a copper scouring pad for most surfaces. A razor blade is effective to get under large food deposits.

Toilet Bowl Cleaner

Baking soda
Liquid soap
Vinegar

Don't bother with strong disinfectants or acids. Use a non-chlorinated scouring powder or baking soda and liquid soap to clean the toilet bowl thoroughly and often.

Window Cleaner

1/2 cup vinegar
1 quart warm water
Few drops of liquid soap (optional)

Mix ingredients in a spray bottle and use on glass surfaces. Rub with a lint-free cloth and polish with wadded up newspaper. For dirty outdoor windows, wash with soapy water, rinse well, and squeegee dry.



Materials to be recycled and how to handle them:

PAPER AND CARDBOARD

Place papers in a brown paper grocery bag and bundle larger pieces of cardboard. Put the bag and bundles of cardboard on top of the other items in the bin. No wax or plastic coated boxes.

Acceptable paper includes:

Boxboard

(Cereal, cake, soda or cookie boxes)

Catalogs

Notebooks

File Folders

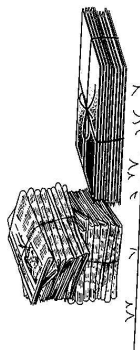
Newspaper

Junk Mail

Newspaper inserts

Magazine

Phone Books



All the following items can be placed loosely in the bottom of your bin or bagged in plastic bags.

PLASTICS

Any plastic container marked #1 or #2. No motor oil bottles, blue PVC water bottles, or plastic bags. Rinse the container clean. Labels do not need to be removed.

ALUMINUM

Cans only.

No foil, pie plates, or pop-tops.

GLASS CONTAINERS

Jars and bottles only.

No ceramics or drinking glasses.

Rinse the container clean. Labels do not need to be removed.

TIN OR BI-METAL CONTAINERS

Food containers only. Rinse the container clean. Labels do not need to be removed.

EMPTY AEROSOL CONTAINERS

Container must be empty.

Labels do not need to be removed. Any empty aerosol container may be recycled (including paints, pesticides, and so forth).

HYPOTHERMIC NEEDLES

Call 608.273.2500 for a mail-back SHARPS postage-prepaid shipping container.

Hopefully this will help you identify items that are recyclable. If you have any questions or require further information, please call us at 608.273.2500 or email us at WMEservice@wm.com

WHEN IN DOUBT, THROW IT OUT!

It only takes ONE wrong container in a load of 250,000 to contaminate the entire load and make it impossible to recycle. Contamination results in recyclable material being land filled! Please follow the recycling guidelines on this brochure. Do your part to help maintain a clean environment!

Why be careful with glass? Including non-recyclable glass products with recyclable glass destroys the integrity of recycled glass. As a result, one ceramic mug, one light bulb, one drinking glass... will cause a load of recyclable glass to be rejected and sent to the landfill.

Why keep paper and cardboard dry? Wet paper adheres to each other, "clumps", and causes breakdown of equipment that bundles the paper together for shipping. The result? Loss of productive time at the recycling facility and costly repairs that hurt your recycling efforts in the long-run by causing added expense to your community. Remember:

Keep it clean!!

Town of Sun Prairie

5556 Twin Lane Road
Marshall, WI 53559

Phone: 608-837-6688
Fax: 608-825-4864
Email: tspclerk@spwl.net



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The Town of Sun Prairie Newsletter is a communication service of the Town Board for the residents of the Town of Sun Prairie.

Contacts

Fire, EMS and Sheriff Emergency 911
Sheriff NE Precinct non-emergency # 266-3456
Lyle Updike, Board Chairperson 837-0069
Vernon Pogue, Board Supervisor 837-6749
Doug Yelk, Board Supervisor 333-3974
Claudia Quick, Clerk 837-6688
Cindy Yelk, Treasurer 837-6688
Jerry Hahn, Constable 837-9860
Waste Management, trash & recy. 273-2500
Burn Permit (answering machine) 837-5066
Dane County Planning & Development 266-4266
Building Inspector

Board & Plan Commission Mtgs.

The Town Board's regular monthly meetings are on the 2nd and 4th Monday of the month. Meetings begin at 7:30 p.m., at the Town Hall, 5556 Twin Lane Road.

The Plan Commission meets on the 3rd Monday of the month. Periodically it has been necessary to change the dates and times because of conflicts. You can confirm the meeting date and time by checking the posted meeting notices or the official publication in the weekly

Sun Prairie newspaper, The Star. You can also check the town website or call the office.

Meeting notices, ordinance adoptions and other information are posted on the website and three town bulletin boards. The bulletin boards are located at the Town Hall, the northwest corner of CTH TT and N and west side of Lonely Lane near the intersection with CTH N.

Building Permits & Ag Site Permits are issued by the building inspector, Chris Butschke. He has office hours at the town hall on Monday and Friday from 9-10 a.m., 837-6688. He can also be reached by calling 1-800-422-5220. **Dane County** requires a zoning permit for all new structures and additions. The phone number is 266-4266, Rm 116, City County Building, 210 Martin Luther King Jr. Blvd., Madison.

We're on the Web
www.townofsunprairie.info