

**Town of Sun Prairie  
Regular Town Board Meeting**

**December 13, 2021**

**Location:** Town Hall and Municipal Offices  
5556 Twin Lane Road

**Time:** 4:00 PM

**Agenda:**

1. Call to Order
2. Statement of Public Notice
3. Pledge of Allegiance
4. Approve Minutes of Prior Meeting
5. Presentation from the Public
6. Consider and Take Action: Developer's Agreement and Line of Credit for Oak Savannah Court. (D Midthun).
7. Consider and Take Action: To Approve request from Joan Veith (Laura Peaslee) to rezone Parcels #0811-094-9820-0, #0811-094-9501-0, 4.45 acres, located at 5833 Town Hall Dr., currently zoned A1-EX (Exclusive Agriculture) to SFR (Single Family Residence).
8. Consider and Take Action: Authorize Clerk and Treasurer to pay Expenses through the end of December 2021.
9. Consider and Take Action: Appointment of Election Inspectors for the Term January 1, 2022 thru December 31, 2023.
10. Consider and Take Action: Discuss Employee Handbook: Set up meeting dates to discuss revisions.
11. Road Report
  - Introduction of New Patrolman: Jason Schuster.
12. Committee Updates
  - a. EMS:
  - b. Parks:
  - c. Fire:
  - d. Town Zoning:
  - e. Planning Commission:
13. Audit and Pay Bills
14. Old Business/New Business:
  - Review Highway Patrolman Job Description
  - Review Assistant Highway Patrolman Job Description
  - Review Employee Handbook
15. Correspondence
16. Items for next meeting agenda
17. Set Next Meeting Date/Adjournment.

Posted: December 9, 2021

Rhonda L Wiedenbeck  
Town Clerk

COMPLIANCE WITH THE OPEN MEETINGS LAW is certified. Notice was given by posting this agenda at the following three public places: Sun Prairie Town Hall; Town Bulletin Boards at 4167 CTH TT and the intersection CTH N & Lonely Lane.

The Town of Sun Prairie will accommodate qualified persons with disabilities requesting such accommodations. Please contact the Town Clerk at 608-837-6688 or at [clerk@townofsunprairie.info](mailto:clerk@townofsunprairie.info) for more information.

All agenda items are posted for discussion and possible action by the board. The members of other Town boards, commissions or committees may attend this meeting. Even if a majority of another Town board, commission or committee is present, that board, commission or committee will not meet, discuss or act on any business unless a meeting has been noticed.