

**TOWN OF SUN PRAIRIE
PLAN COMMISSION MEETING MINUTES
January 22, 2020**

Call to Order: The meeting of the Town of Sun Prairie Plan Commission was called to order at 6:02 p.m. The following members were present: Chair, D Yelk, J Quimby, P Stang, M Lydon, J Case and Secretary, K Weisensel. Guests present: M Huston, D Richardson, Atty. Nicole Schnier, R Smith, C Smith, S Paskey, S Paskey, L Paskey, R Thomsen, J Kaltenberg and W Statz. Absent was: J Tatar and A Meyer.

Statement of Public Notice: Record in the minutes that the notice of this meeting was posted on the three Town bulletin boards January 16, 2020.

Approve Minutes from prior meeting: J Quimby made a motion to approve minutes as presented from planning commission meeting, 12/16/19. Seconded by J Case. Motion carried.

Public Comment: No one had any comments.

Public hearing on a request from Melissa Huston: to rezone Parcel #0811-262-9811-0, in Section 26, located at 5178 County Highway TT, currently zoned RH-2 (Rural Home with Agriculture Uses) to RBB (Rural Based Business). There were neighbors present in both support and opposing the rezone of this property. Chairman D Yelk, will contact Dane County Highway Dept. about signage for Truck Entrance along Highway TT. The question came up about the fence being over the property line at this location, and Chairman D Yelk, stated that this would be a civil matter and the town does not get involved in this.

The Planning Commission would like the Conditional Use Permit to include the following verbiage:

- Limited to 5 construction trucks on the premises
- All storage of trucks will be inside
- Hours of operation are Monday thru Saturday, 5AM – 8PM, unless a special project is going on, then a notification to the Town is required
- No intrusive lighting, no additional lighting is needed
- No jake braking, unless in an emergency
- No outdoor washing of vehicles

Motion by: D Yelk

Seconded by: J Case

Motion carried.

Preliminary hearing on a request from Ray & Mary Thomsen: to rezone Parcel #0811-074-8320-0 (Approx. 1 acre) and Parcel #0811-074-8500-0 (Approx. 17 acres) in section 07, currently zoned A-2 (Agriculture with Other Rural Uses) to COM (Commercial). The Thomsen's are considering purchasing this property and building a doggy daycare, pet boarding, pet grooming and retail shop for pet supplies. Under the Town Zoning Ordinance for Dog Kennels, it states there cannot be a residence closer than 1,000 feet of a dog kennel and the noise levels cannot exceed 70 decibels among other setbacks. There is currently a residence located 519 feet from where the proposed building would be. Ray Thomsen stated that he and the builder are working on ways to reduce noise levels. They are also open to where the driveway should be located to be safe and will work with Patrolman, W Dorshorst on the proper location. Chairman, D Yelk would like to see all the items in print (maps, design review, decibel amounts for noise levels, lighting, hours of operation, etc.) submitted and then the Thomsen's can apply for a Variance to be taken to the 6 Towns Appeal Committee.

Motion by: P Stang

Seconded by: J Case
Motion carried.

Other Development and Design Issues: Grandfathering residences for Commercial Zoning (COM) at 2429 State Hwy. 19 and 3008 County Hwy. T. Chairman, D Yelk is talking with Kory Anderson, our Zoning Administrator about this.

Set Next Meeting Date/Adjournment: The next meeting of the Town of Sun Prairie Planning Commission is set for February 17, 2020 at 6:00 p.m. P Stang moved to adjourn the meeting. Meeting adjourned at 7:26 p.m. Motion carries.

Kay Weisensel, Secretary
Town of Sun Prairie Planning Commission

DRAFT