

**TOWN OF SUN PRAIRIE
PLAN COMMISSION MEETING MINUTES
August 17, 2020**

Call to Order: The meeting of the Town of Sun Prairie Plan Commission was called to order at 6:04 p.m. The following members were present: Chair, D Yelk, A Meyer, D Kalmerton, M Lydon and Secretary, K Weisensel. Guests: Pat Duffy, Don Keyes and son, Ray and Mary Thomson and Eric Heise, Supreme Structures Representative. Absent: P Stang, J Tatar and J Case.

Statement of Public Notice: Record in the minutes that the notice of this meeting was posted on the three Town bulletin boards August 13, 2020.

Approve Minutes from prior meeting: D Kalmerton made a motion to approve minutes as presented from planning commission meeting, 7/20/20. Seconded by M. Lydon. Motion carried.

Public Comment: No one had any comments.

Preliminary Hearing: on a request from Don Keyes to rezone Parcel #0811-024-9850-7 in Section 02, currently zoned LC-1, (Limited Commercial District) and Parcel #0811-024-9840-0 in Section 02, currently zoned A1-EX (Exclusive Agriculture), 1.56 acres to rezone to COM (Commercial District), 3 acres, located at 6085 Twin Lane Rd. Don was thinking of putting up mini warehouses, but has decided not to do this, due to the high cost. He has decided he would clean up the property and would like to do outside storage for semi-trailers, boats, RV's etc. Don will need a Conditional Use Permit for the outside storage under new Town Commercial District zoning. Don would like to keep the shed on the property with the Commercial property and would also like to keep the 3 driveways that he currently has. Don would like to rezone the house off of the Commercial property and rezone it to SFR (Single Family Residence) on 1 acre. The Planning Commission would like to see the house lot be at least 20,000 sq. feet however, Birrenkott Surveying will figure out how much square footage is possible. (40,000 sq. feet is the minimum lot size in the Township as stated in a Town Ordinance). The Planning Commission would like to see some trees planted or a privacy fence on the north and south side of the property to hide the view of the outside storage. A motion to approve was in order.

Motion by: M Lydon

Seconded by: D Kalmerton

Motion carried.

Public Hearing: on a request from Duffy Grain to purchase 1 acre from Parcel #0811-024-9701-0 in Section 02, currently zoned A-1, (Agricultural District) and rezone to AE (Agricultural Enterprise District), located at 6107 Twin Lane Rd.

A motion to approve was in order.

Motion by: M Lydon

Seconded by: D Kalmerton

Motion carried.

Consider and Take Action: Design Review for Leader of the Pack Doggy Daycare, located at 5835 Bird St., Sun Prairie, WI. The Planning Commission reviewed the plans that were submitted for the following:

- Site plan with the adjacent properties
- Vegetarian plan
- Noise buffer

The plans were very professionally done and met all the requirements that the Planning Commission

requested.

A motion to approve was in order.

Motion by: D Yelk

Seconded by: M Lydon

Motion carried.

Other Development and Design Issues: Chair, D Yelk read a Thank You note from a past member, John Quimby for the gift card.

Chair, D Yelk and Chairman, L Updike met last week with the Village of Cottage Grove on the boundary agreement. No new growth is planned for coming towards our Township for now.

Chair, D Yelk mentioned that we should start updating the Comprehensive Plan. Chair, D Yelk has asked Mark Lydon to head up this committee and mentioned Chairman, Lyle Updike would like to be on this committee also.

Set Next Meeting Date/Adjournment: The next meeting of the Town of Sun Prairie Planning Commission is set for September 21, 2020 at 6:00 p.m. M Lydon moved to adjourn the meeting. Meeting adjourned at 7:43 p.m. Motion carries.

Kay Weisensel, Secretary
Town of Sun Prairie Planning Commission