

TOWN OF SUN PRAIRIE
PLAN COMMISSION MEETING MINUTES
September 21, 2020

Call to Order: The meeting of the Town of Sun Prairie Plan Commission was called to order at 6:01 p.m. The following members were present: Chair, D Yelk, A Meyer, D Kalmerton, J Case, P Stang, J Tatar and Secretary, K Weisensel. Guests: Don Keyes and son, Jeff and Jo Ann Ramsfield, Cindy Bong and Anthony Forrest. Absent: M Lydon.

Statement of Public Notice: Record in the minutes that the notice of this meeting was posted on the three Town bulletin boards September 17, 2020.

Approve Minutes from prior meeting: D Kalmerton made a motion to approve minutes as presented from planning commission meeting, 8/17/20. Seconded by Al Meyer. Motion carried.

Public Comment: No one had any comments.

Public Hearing: on a request from Don Keyes to rezone Parcel #0811-024-9850-7 in Section 02, currently zoned LC-1, (Limited Commercial District) and Parcel #0811-024-9840-0 in Section 02, currently zoned A1-EX (Exclusive Agriculture), 1.56 acres to rezone to COM (Commercial District), 3 acres, located at 6085 Twin Lane Rd. Don wants to clean up the property and would like to do outside storage for semi-trailers and licensed vehicles. The residence will be rezoned to SFR (Single Family Residence). If Don decides to put up mini-warehouses in the future, he will need to come in front of the Planning Commission at that time. Listed below are the criteria the Planning Commission would recommend for the Conditional Use Permit.

- Hours of Operation will be 7 am – 10 pm
- Outdoor storage of semi trailers and licensed vehicles only
- Outside lighting shall have down shrouding and directed away from neighbors and public right of ways
- Vegetation buffer or privacy fence is needed on north and south eastern green spaces
- Property shall be maintained in a clean and orderly manner
- No signage is planned at this time

A motion to approve was in order.

Motion by: D Kalmerton

Seconded by: A Meyer

Motion carried.

Preliminary Hearing: on a request from Anthony Forrest on Parcel #0811-312-8001-7 in Section 31, 28.5 acres, currently zoned A1-EX, (Exclusive Agricultural District) and Parcel #0811-312-8500-3 in Section 31, 10.5 acres, currently zoned A1-EX (Exclusive Agricultural District), located at 3068 County Highway T. Tony came before the Planning Commission to see if they would allow a second home to be built on Parcel #0811-312-8001-7. He would also like to break off the farm house and buildings and approximately 7 acres from Parcel #0811-312-8001-7. After much discussion the Planning Commission suggests that Tony go in front of the City of Madison Planning Commission and hear what they say and then come back to us, since this property is in their ETJ.

No action was taken by the Planning Commission.

Other Development and Design Issues: Chair, D Yelk brought the Planning Commission up to date on a few other items that he has received phone calls on lately in the Township.

Set Next Meeting Date/Adjournment: The next meeting of the Town of Sun Prairie Planning Commission is set for October 19, 2020 at 6:00 p.m. P Stang moved to adjourn the meeting. Meeting adjourned at 7:58 p.m. Motion carries.

Kay Weisensel, Secretary
Town of Sun Prairie Planning Commission

DRAFT