

**TOWN OF SUN PRAIRIE
TOWN BOARD OF SUPERVISORS
January 14, 2019**

Call to Order: Town Chair L Updike called the meeting to order at 6:00 p.m. at the Town Hall, 5556 Twin Lane Road. Supervisors D Yelk & J Seltzner, Treasurer K Weisensel, Clerk J Ramsfield and Patrolman W. Dorshorst were present. Residents present were Rick Rice, Jamison & Caitlyn Larson.

Statement of Public Notice: Record in the minutes that the notice of this meeting was posted on three Town bulletin boards on January 10, 2019.

Pledge of Allegiance: Supervisor D. Yelk led the pledge.

Approve Minutes from Prior Meeting: J. Seltzner made a motion to approve minutes from previous board meeting, seconded by D. Yelk.

Aye Votes: L Updike, D Yelk, J Seltzner

Nay Votes: None

Motion Carries

Presentation of the Public: No one was present.

Road Report: Patrolman W. Dorshorst reported that freezing and thawing weather is raising havoc on the town roads. He also commented on that him and Bernie will try to attend a Pits & Gravel seminar here in the near future.

Consider and take action: Zoning for parcel #0811-204-8811-0 at 2725 County Hwy. T Sun Prairie, Rick Rice. After a discussion with the town board, it was recommended that Rick Rice fill out the paperwork to rezone the residential acreage to commercial zoning and then go before the Planning Commission. Rick took the paperwork and will drop it off when it is completed.

Committee Updates

a) **EMS:** Met last month, nothing to report.

b) **Parks:** No meeting.

c) **Fire:** The advisory board met on December 19, 2018, nothing to report.

d) **Town Zoning:** Chairman L Updike reported that Kay and Lyle attended a meeting last week and the 6 towns are going to move forward with the website that was discussed the month earlier. Kay will be attending a meeting this week with the Clerks from the other 6 towns and see what they do for zoning and maybe come up with a game plan so every town is doing the same thing.

e) **Plan Commission:** It has been relatively quiet. There have been quite a few inquiries on the property at the corner of Hwy. TT and Hwy. N.

Audit/Pay Bills:

a) **2018 Year End Operating Expenses:** Motion made by D. Yelk to approve the 2018 Year End Expenses as presented. J. Seltzner seconded.

Aye Votes: L Updike, D Yelk, J Seltzner

Nay Votes: None

Motion Carries

b) 2019 Operating Expense Report: Motion made by D. Yelk to approve the 2019 Operating Expense Report as presented. J. Seltzner seconded.

Aye Votes: L Updike, D Yelk, J Seltzner

Nay Votes: None

Motion Carries

Consider and take action: Hiring an Office Assistant. After a discussion with the town board, was decided that this would be put on hold for now. Clerk J. Ramsfield and Treasurer K. Weisensel will work together and get done as much as they can before the new Clerk starts. The money that would be spent on an Office Assistant will be better utilized training the new Clerk than hiring an Office Assistant at this time.

Discuss WTA Workshops: The board discussed the upcoming WTA Workshops that will be held in the surrounding areas in February and March. It was decided that Chairperson L. Updike and Treasurer K. Weisensel will attend the February 1 workshop in Ripon, WI and Supervisor J. Seltzner will try to attend one of the other ones in the area and pay at the door. It will depend on the weather and his work schedule.

Old Business/New Business: Supervisor D. Yelk reported that Jerry Bradley is going to donate 1 acre of land to the Peirceville Cemetery Association. D. Yelk is working with Jerry Bradley on getting the paperwork properly completed to make this happen.

Correspondence: Nothing to report.

Items for Next Agenda: Town Board would like to look at the number of candidates for the Clerk position at the next meeting. The position will remain posted until February 8, 2019 and the board will meet and discuss the resumes the week of February 11, 2019. At the last meeting in February the board will go into closed session and interview the candidates that evening.

Set Next Meeting Date/Adjournment: The next board meeting will be February 11, 2019 at 6:00 p.m. D Yelk moved to adjourn the meeting. Meeting adjourned at 8:38 p.m.

Voting Aye: L Updike, D Yelk, J Seltzner

Voting Nay: None

Motion carries

Kay Weisensel, Deputy Clerk
Town of Sun Prairie