

**TOWN OF SUN PRAIRIE**  
**TOWN BOARD OF SUPERVISORS**  
**February 11, 2019**

**Call to Order:** Town Chair L Updike called the meeting to order at 6:00 p.m. at the Town Hall, 5556 Twin Lane Road. Supervisors D Yelk, J Seltzner, Clerk J Ramsfield and Treasurer K Weisensel were present. Patrolman W Dorshorst was not present due to inclement weather. Residents Nick Uselman and Bret Pederson were present. Rhonda Wiedenbeck was also present.

**Statement of Public Notice:** Record in the minutes that the notice of this meeting was posted on three Town bulletin boards on February 8, 2019.

**Pledge of Allegiance:** Supervisor D Yelk led the pledge.

**Approve Minutes from Prior Meeting:** D Yelk made a motion to approve minutes from previous board meeting, seconded by J Seltzner.

Aye Votes: L Updike, D Yelk, J Seltzner

Nay Votes: None

Motion Carries

**Presentation of the Public:** Resident Nick Uselman was present. He presented the board with his final CSM for parcel #0811-264-8080-0 with the neighboring language on it.

**Consider and take action: Bret Pederson's W-2.** His initial W-2 generated by Quickbooks had 2 errors on it. Upon a request by Mr. Pederson to review to his W-2, we also found where Mr. Pederson charged more to his TASC card than he was allowed in a sum of \$411.35 after his termination date. Also, there was one extra child support payment of \$474.00 that was not suppose to be made. We were not told to discontinue payments until August 2, 2018. Mr. Pederson stated tonight, that he received a check from the State of Minnesota for \$474.00. The question is do we send this to our attorney for collection or do we do an amended W-2 with the corrections? It was decided to turn this over to our attorney for review.

Aye Votes: L Updike, D Yelk, J Seltzner

Nay Votes: None

Motion Carries

**Committee Updates**

- a) **EMS:** They met and paid bills. No report.
- b) **Parks:** No report.
- c) **Fire:** There will be a walk out ceremony for Arnie Klevins next Thursday at 6:00 p.m.
- d) **Town Zoning:** Meeting scheduled for February 18<sup>th</sup> at noon.
- e) **Plan Commission:** No report.

**Update on New Clerk Process:** The deadline for receiving resumes has past. We will now give a copy of the resumes to the clerk screening committee, Brenda Ayres from Town of Burke, Brandon Bledsoe from Town of Bristol and past clerk, Claudia Quick for them to look over and select the most qualified candidates to interview. The board will go into closed session on February 28, 2019 to look over the selected candidates.

**Audit/Pay Bills:**

Motion made by J Seltzner and seconded by D Yelk to approve the bills as presented with the addition of Doug Yelk's snowplowing hours. (68.43 Hrs/\$18.00/Hr. = \$1,056.75) and wages for Doug Yelk and Joe Seltzner for January 2019 = \$644.92

Aye Votes: L Updike, D Yelk, J Seltzner

Nay Votes: None

Motion Carries

**Old Business/New Business:** Chairman, L Updike mentioned that the CT Form for Town of Sun Prairie is due March 31<sup>st</sup>.

**Items for Next Agenda:** Town Board will go into closed session and interview the selected candidates.

**Set Next Meeting Date/Adjournment:** The next board meeting will be February 28, 2019 at 6:00 p.m.

D Yelk moved to adjourn the meeting. Meeting adjourned at 7:36 p.m.

Voting Aye: L Updike, D Yelk, J Seltzner

Voting Nay: None

Motion carries

Kay Weisensel

Deputy Clerk, Town of Sun Prairie