

TOWN OF SUN PRAIRIE
Town Board Meeting
March 22, 2021

Call to Order: Chairman, L Updike called the board meeting to order at 4:00 p.m. at the Town Hall, 5556 Twin Lane Road. Supervisor D Yelk, Supervisor, J Seltzner, Clerk R Wiedenbeck and Treasurer, K Weisensel were present. Guests: Ken Steele, Brian Lee, Jennifer & Martin Comer, Barb & Gary Thompson, Brenda Bachim, Pat & Cathi McIntosh.

Statement of Public Notice: Record in the minutes that the notice of this meeting was posted on the three Town bulletin boards on March 18, 2021.

Pledge of Allegiance: Supervisor D Yelk led the pledge.

Approve Minutes of Prior Meetings: Supervisor D Yelk made a motion to approve minutes from 3-8-2021. Supervisor J Seltzner seconded. Aye Votes: L Updike, D Yelk, J Seltzner. Nay Votes: None. Motion carries.

Presentation from the Public: None.

Consider and take action: Request from Brian Lee to rezone Parcel #0811-324-9705-0, in section 32, 0.66 acres currently zoned A1-EX (Exclusive Agriculture District) to SFR (Single Family Residence) located at 4778 Cardinal Lane. Brian would like to build an accessory building. Supervisor J Seltzner made a motion to rezone Parcel #0811-324-9705-0 to SFR (Single Family Residence). Supervisor D Yelk seconded. Aye Votes: L Updike, D Yelk, J Seltzner. Nay Votes: None. Motion carries.

Consider and take action: Resident(s) from Savannah Valley would like to discuss the damage done in the Savannah Valley subdivision from the snow plows during this past winter season. Discussed the many variables involved as to why the damaged happened with the snow plows, that had not happened in the previous years. HOA President Jennifer Comer asked if there could be a plan put together for next year. The board stated they will talk to Wes, our lead patrolman, about shouldering later in the season. Supervisor J Seltzner stated he would try and get a quote for putting in curbs. Curbing would be a special assessment for the subdivision, it is not something the Town would be paying for. Chairman L Updike also stated he would be willing to attend one of their Home Owners Meeting to further work with this issue. There was no action taken.

Consider and take action: Complaint received about residence at 5326 Betlach Rd. Discussed the following complaints: 1. Cats & Dogs allowed to run at large. The Town has a dog ordinance, but they do not have a cat ordinance. The Town's policy is that the town resident contacts our Town Constable about dog(s) running at large. The town sends a letter to the resident, requesting they comply. If there is a 2nd complaint the constable will then contact Dane County Animal Control and they will take over at that time. 2. Running an auto repair

Consider and take action continued:

shop out of their garage. This could be a possible zoning violation. If the town receives an official complaint, the complaint will be forwarded to our zoning administrators. The zoning administrators will officially look into this matter. No action was taken at this time.

Consider and take action: Open and award bids for site cleanup at 5615 Twin Lane Rd., Marshall, WI.

Company	Bid Amount	Action Taken
Rice Grading	\$24,000.00	Not Awarded
Corex	\$12,600.00	Awarded.
Don Keyes	\$0.00	Not Received

Supervisor J Seltzner moved to award Corex the cleanup contract for 5615 Twin Lane Rd., Marshall, WI. Supervisor D Yelk seconded. Aye Votes: L Updike, D Yelk, J Seltzner. Nay Votes: None. Motion carried.

Consider and take action: Allow public distribution of the results from the 2023-2043 Comprehensive Plan survey. Supervisor D Yelk moved to allow public distribution of the results from the Comprehensive Plan survey. Supervisor J Seltzner seconded. Aye Votes: L Updike, D Yelk, J Seltzner. Nay Votes: None. Motion carried.

Consider and take action: Letter from Division of Hearings and Appeals regarding: Bernard D. Dodge. Discussed letter. No action taken.

Road Report: Weight limit signs are posted.

Committee Updates:

- a. **EMS:** Hired 3 LTE's.
- b. **Parks:** Accepting bids for mowing at Generation Park.
- c. **Fire:** None.
- d. **Town Zoning:** Board of Adjustment Appeals meeting on Thursday 3-25-21.
- e. **Planning Commission:** None.

Audit and Pay Bills: Supervisor D Yelk made a motion to approve the bills as presented. Supervisor J Seltzner seconded. Aye Votes: L Updike, D Yelk, J Seltzner. Nay Votes: None. Motion carried.

Old Business/New Business:

Review Highway Patrolman Job Description. Tabled. No Action was taken.
Review Assistant Highway Patrolman Job Description: Tabled. No Action was taken.
Review Employee Handbook: Discussed changes. No Action was taken.
Review American Rescue Plan Act: Aid for local governments. Clerk will obtain further information on this.

Old Business/New Business Cont:

Discuss Annual Meeting Date, scheduled for 4/20/2021 at 6pm, third Tuesday of April per Wis. Stat. 60.11(4): Discussed, need to do more research on what we can use these funds for.

Correspondence: WTA Letter with details on how to access their website.

Items for next meeting agenda: Letter from Division of Hearings and Appeals regarding: Bernard D. Dodge.

Adjournment. Supervisor D Yelk moved to adjourn the meeting. Meeting adjourned at 6:37p.m. Next meeting will be April 12, 2021 at 4:00 p.m.

Rhonda L Wiedenbeck, Clerk
Town of Sun Prairie