

**TOWN OF SUN PRAIRIE
TOWN BOARD OF SUPERVISORS
March 23, 2020**

Call to Order: Chairman, Lyle Updike called the meeting to order at 6:00 p.m. at the Town Hall, 5556 Twin Lane Road. Supervisor D Yelk, Supervisor J Seltzner, Clerk R Wiedenbeck, Treasurer K Weisensel were present.

Statement of Public Notice: Record in the minutes that the notice of this meeting was posted on three Town bulletin boards on March 19, 2020.

Pledge of Allegiance: Supervisor J Seltzner led the pledge.

Approve Minutes from Prior Meeting: Minutes from 2-24-20 and 3-9-20 were not completed.

Presentation of the Public: None.

Consider/Take Action: Liquor License for Crossroads BP employee. BP employee came to the meeting and explained that she has had no more incidents or problems and has followed all the rules required. Supervisor J Seltzner made a motion approve the Liquor License for Crossroads BP. Supervisor D Yelk seconded. Aye Votes: L Updike, D Yelk, J Seltzner. Nay Votes: None. Motion carries.

Consider/Take Action: To approve and adopt Town Zoning Ordinance Amendment of 1.0622 Kennel: secondary standards (2) Kennel Setbacks. From 1000 feet to 100 feet. Supervisor D Yelk made a motion to approve Ordinance Amendment of 1.0622. Supervisor J Seltzner seconded. Aye Votes: L Updike, D Yelk, J Seltzner. Nay Votes: None. Motion carries.

Consider/Take Action: To consider adopting Resolution No. 2020-3-23, Resolution by the Town of Sun Prairie declaring a State of Emergency in the Town of Sun Prairie, Dane County, Wisconsin. Supervisor J Seltzner made a motion approve Resolution No. 2020-3-23. Supervisor D Yelk seconded. Aye Votes: L Updike, D Yelk, J Seltzner. Nay Votes: None. Motion carries.

Consider/Take Action: Authorize Clerk and Treasurer to pay bills during this state of emergency of the COVID-19 virus. Chairman L Updike made a motion to authorize Clerk, Treasurer and Town Chair to pay bills during this state of emergency of the COVID-19 virus. Supervisor J Seltzner seconded. Aye Votes: L Updike, D Yelk, J Seltzner. Nay Votes: None. Motion carries.

Consider/Take Action: Adopt Updated Fee Schedule. Supervisor D Yelk motioned to approve. Supervisor J Seltzner seconded. Aye Votes: L Updike, D Yelk, J Seltzner. Nay Votes: None. Motion carries.

Audit and Pay Bills: Supervisor J Seltzner moved to approve the bills as presented. Supervisor D Yelk seconded. Aye Votes: L Updike, D Yelk, J Seltzner. Nay Votes: None. Motion Carries.

Old Business/New Business:

Discuss Schonheit Gardens temporary structure located at 3008 County Road T, Sun Prairie, WI. Supervisor D Yelk explained that Schonheit Gardens applied for Land Use Permit to put up a temporary Hoop House for storage of materials only. Mary Dussling from GEC had called Supervisor D Yelk and wanted to know if she should approve this. The board did not have a problem with this. Supervisor D Yelk will contact Mary Dussling at GEC and have her approve the Land Use Permit.

Correspondence: None.

Items for next meeting agenda: None

Set Next Meeting Date/Adjournment: The next town board meeting will be determined at a later date depending on COVID-19. Supervisor D Yelk motioned to adjourn the meeting. Meeting adjourned at 6:45 pm. Aye Votes: L Updike, D Yelk, J Seltzner. Nay Votes: None. Motion carries

Correctly Attested,

Rhonda Wiedenbeck, Town Clerk