

**TOWN OF SUN PRAIRIE**  
**Town Board Meeting**  
**April 12, 2021**

**Call to Order:** Chairman, L Updike called the board meeting to order at 4:03 p.m. at the Town Hall, 5556 Twin Lane Road. Supervisor D Yelk, Supervisor, J Seltzner, Clerk R Wiedenbeck, Treasurer, K Weisensel, and Patrolman W Dorshorst were present. Guests: Brian Bedner.

**Statement of Public Notice:** Record in the minutes that the notice of this meeting was posted on the three Town bulletin boards on April 8, 2021.

**Pledge of Allegiance:** Patrolman W Dorshorst led the pledge.

**Approve Minutes of Prior Meetings:** Supervisor D Yelk made a motion to approve minutes from 3-22-2021. Supervisor J Seltzner seconded. Aye Votes: L Updike, D Yelk, J Seltzner. Nay Votes: None. Motion carries.

**Presentation from the Public:** None.

**Consider and take action:** Resident from Manley Drive to discuss parking on town roads. Resident did not show. No action was taken.

**Consider and take action:** Letter from Division of Hearings and Appeals regarding: Bernard D. Dodge. Letter was explained. No action was taken.

**Road Report:** Road Aid amount for Town Hall Drive? When do we receive it? Chairman L Updike stated we should pay City of Sun Prairie our Road Aid since they paid for the 2" overlay on Town Hall Drive. Treasurer K Weisensel to figure out amount to be paid to City of Sun Prairie.

Patrolman W Dorshorst reported that he is working with Scott Construction to correct the sealcoating problems in Drovers Wood. The new 2020 Woods Mower is here, there is a \$365 discrepancy because they forgot to bill the 2 hubs. Board agreed to pay 1/2, Patrolman W Dorshorst will let them know. Truck #18 needs new lights and an exhaust system. Ordered new \$600 Bolt Bin. Discussed grant that we received to repave Town Hall Road. Chairman L Updike stated we should take a look at the grant and make sure that what we want to do is in compliance with the grant. Also, Medina will be purchasing 2 loads of salt from us.

Bedner Road: Supervisor J Seltzner made a motion to pay one-half of bid from contractor, but no more than \$2350. Seconded by Supervisor D Yelk. Aye Votes: L Updike, D Yelk, J Seltzner. Nay Votes: None. Motion carries. Chairman L Updike requested that the contractor send the Town of Sun Prairie a separate bill for the Town's portion.

**Committee Updates:**

- a. **EMS:** None.
- b. **Parks:** None.
- c. **Fire:** Supervisor D Yelk talked to the Chief and he will send him the quarterly report.
- d. **Town Zoning:** Chairman L Updike reported they had a Board of Appeals meeting. Both Appeals were granted.
- e. **Planning Commission:** None.

**Audit and Pay Bills:** Supervisor J Seltzner made a motion to approve the bills as presented. Supervisor D Yelk seconded. Aye Votes: L Updike, D Yelk, J Seltzner. Nay Votes: None. Motion carried.

**Internal Audit:** The Audit of 2020 Financial records was completed. Eight checks were picked from the check book and all eight checks were found and confirmed.

**Old Business/New Business:**

Review Highway Patrolman Job Description. Tabled again. No Action was taken.  
Review Assistant Highway Patrolman Job Description: Tabled again. No Action was taken.  
Review Employee Handbook: Tabled. No Action was taken.  
Review American Rescue Plan Act: Aid for local governments. Tabled. No Action was taken.  
Discuss Open Book Date, scheduled for 5/12/2021, and from 2-4 P.M. and Board of Review Date, scheduled for 6/1/21 from 3-5 P.M. Discussed. No action taken.

**Correspondence:** Savannah Oaks Conservancy - Chairman L Updike requested that we look for the information on this conservancy and contact the Comers when found and if they are interested have them come and take a look at the information. Clerk R Wiedenbeck to contact them.

**Items for next meeting agenda:** None.

**Closed Session (ss.19.85):** Supervisor D Yelk made a motion to go into closed session at 6:13pm. Seconded by Supervisor J Seltzner. Aye Votes: L Updike, D Yelk, J Seltzner. Nay Votes: None. Motion carries.

Reconvene in Open Session at 6:45 p.m.

**Adjournment.** Supervisor D Yelk moved to adjourn the meeting. Meeting adjourned at 6:45p.m. Next meeting will be April 26, 2021 at 4:00 p.m.

Rhonda L Wiedenbeck, Clerk  
Town of Sun Prairie