

**TOWN OF SUN PRAIRIE**  
**Town Board Meeting**  
**April 26, 2021**

**Call to Order:** Chairman, L Updike called the board meeting to order at 4:00 p.m. at the Town Hall, 5556 Twin Lane Road. Supervisor D Yelk, Supervisor J Seltzner, Clerk R Wiedenbeck, Treasurer K Weisensel were present.

**Statement of Public Notice:** Record in the minutes that the notice of this meeting was posted on the three Town bulletin boards on April 22, 2021.

**Pledge of Allegiance:** Supervisor J Seltzner led the pledge.

**Approve Minutes of Prior Meetings:** Supervisor J Seltzner made a motion to approve minutes from 11-30-20. Supervisor D Yelk seconded. Aye Votes: L Updike, D Yelk, J Seltzner. Nay Votes: None. Motion carries.

**Presentation from the Public:** None.

**Consider and take action:** Approve CSM for Donald Keyes at 6085 Twin Lane Rd. to rezone both parcels to COM (Commercial), leaving the house zoned SFR (Single Family Residence). Supervisor D Yelk made a motion to approve. Supervisor J Seltzner seconded. Aye Votes: L Updike, D Yelk, J Seltzner. Nay Votes: None. Motion carries.

**Consider and take action:** Approval of 2020 Annual Financial Report. Clerk R Wiedenbeck and Treasurer K Weisensel explained the changes they made on the Financial Report. Supervisor D Yelk motioned to approve the 2020 Annual Financial Report as presented. Supervisor J Seltzner seconded. Aye Votes: L Updike, D Yelk, J Seltzner. Nay Votes: None. Motion carries.

**Road Report:**

- Abandon Driveways – Treasurer K Weisensel contacted Mark Hazelbaker, our attorney and she has not heard back from him yet.

**Committee Updates:**

- a. **EMS:** None.
- b. **Parks:** None.
- c. **Fire:** None.
- d. **Town Zoning:** Board of Adjustment meeting 5-20-21. Town zoning Ordinance Amendment for 1.0624 Livestock Harvest Facility, allowing for a smaller operation, needs to be put on next meeting's agenda.
- e. **Planning Commission:** None.

**Audit and Pay Bills:** Supervisor J Seltzner made a motion to approve the bills as presented. Supervisor D Yelk seconded. Aye Votes: L Updike, D Yelk, J Seltzner. Nay Votes: None. Motion carried.

**Old Business/New Business:**

Review Highway Patrolman Job Description. Tabled. No Action was taken.

Review Assistant Highway Patrolman Job Description: Tabled. No Action was taken.

Review Employee Handbook: Tabled. No Action was taken.

Review American Rescue Plan Act: Aid for local governments. Tabled. Discussed. No Action was taken.

Supervisor D Yelk talked with Chris Butschke, our Building Inspector, he will no longer issue commercial electrical permits until we create an ordinance. Treasurer K Weisensel will take care of.

Treasurer K Weisensel ordered 2 loads of mulch, they do not have any product right now, but we are on the list, and are looking at receiving it in about 3 weeks.

Treasurer K Weisensel talked with John Hausbeck from Public Health about the sewer at 5615 Twin Lane Rd. We need to do a final cleanup, then have an excavator either crush it or fill the void, or remove and fill the void. Supervisor J Seltzner said Corex, the company we hired to clean up the property will do this. Supervisor J Seltzner stated we are keeping the well open. The Septic still needs to be pumped out one more time, and Treasurer K Weisensel will call and have this done.

**Correspondence:** None.

**Items for next meeting agenda:** Town roads to abandon in 2021. Zoning ordinance amendment for a smaller livestock slaughter operation.

**Adjournment.** Supervisor J Seltzner moved to adjourn the meeting. Meeting adjourned at 4:52 p.m. Next meeting will be May 10, 2021 at 4:00 p.m.

Rhonda L Wiedenbeck, Clerk  
Town of Sun Prairie