

**TOWN OF SUN PRAIRIE
ANNUAL MEETING
Tuesday, May 19, 2020**

PURPOSE OF THE MEETING: The Annual Meeting is a meeting of town electors to vote on matters that by law are required or permitted to be decided by the annual meeting. The annual meeting may only act on those things specified by state law.

Call to Order: The 2020 Annual Meeting of the Town of Sun Prairie was called to order by Town Chair, L Updike on Tuesday, May 19, 2020 at 7:00 p.m. Those present were Supervisors, D Yelk and J Seltzner, Clerk R. Wiedenbeck, Treasurer, K Weisensel, Patrolman, W Dorshorst, Constable J Kaltenberg and Electors, JoAnn Ramsfield, Margot Zeiss, and Mark Lydon.

Pledge of Allegiance: The Pledge of Allegiance was led by K Weisensel.

Statement of Public Notice: The chair directed that the minutes show that notice of this meeting was posted on the three Town bulletin boards May 5, 2020 and May 12, 2020.

Approve Minutes of April 16, 2019 Meeting: Moved by J Seltzner, second by J Ramsfield to approve the minutes from the meeting as written. Voting AYE: All present. Voting NAY: None. Absent: None. Motion carried.

Presentation from the Public: None

Review the 2019 Financial Report: Town Chairman, L Updike invited all present to review the 2019 Financial Report for the Town of Sun Prairie. Chairman L Updike explained the revenues and expenses report, Annual Financial Statement, Statement of Assessment, Statement of Taxes, and Pellitteri Weight Report.

Fire Unit Report: Supervisor D Yelk reported that we went to full-time staff, 24-hour service at both fire stations in March 2020. They bought a new brush truck this year and sold the 2 brush trucks they had. The run volume was up again just under 2000 runs for the year. Vast majority are for the City of Sun Prairie, about 85% and 15% for the Town of Sun Prairie. The Chief wants to grow the staff up to 100, they are about 85 right now. They still have some volunteers for the night shift. Since they switched over to 24-hour service, our response time has gone from 15 minutes to just over 4 minutes.

EMS Report: Supervisor J Seltzner reported that they are back to 2 full time staff.

Plan Commission/Zoning Report: Supervisor D Yelk reported the Chairman Roger Fetterly stepped down, and he will replace him as chairman. This was the second year of the new town zoning. The Planning Commission has started discussions on updating our comprehensive plan and about doing a blanket rezone of the town properties to bring them up to the new standards under the new town zoning ordinance.

Parks Report: Resident J Ramsfield asked is there anymore plans for repurposing land with the money set aside for the park? Chairman L Updike stated, we are looking at extending the trails at Generations Park. It is difficult to find a willing seller for park land. Discussed the one-acre lot in Drover Woods that is set aside for a Picnic/Playground park with parking, however we would have to hire someone to maintain it. It is not a priority for the town at this time. The Town will be concentrating on improving Generations Park.

Road Report: Patrolman, W Dorshorst reported that in 2019 we completed a resurfacing job on Berlin Rd and it turned out very well. The town's equipment ran very well this last year. Chairman L Updike reported kudos to Treasurer K Weisensel and Patrolman W Dorshorst for putting together the Multi-Modal Local Supplement Program grant paperwork to upgrade Town Hall Dr from the Rademacher's farm driveway down to the County Highway TT to be able to handle the large heavy equipment. We were awarded \$186,000. Supervisor D Yelk asked, how much salt did we use? Patrolman W Dorshorst reported we saved between \$6,000 and \$7,000 this year and didn't use any of our reserves. Resident M Zeiss stated she has seen several large semi's driving on Pierceville Road. What can the Town do about this? Chairman L Updike stated that we first needed to post weight limit signs on the road and then contract with Dane County Sheriff's Office to have them issue tickets. It would be very costly to enforce.

Old business/New business/Correspondence: Supervisor D Yelk brought up Conservation Easements. Recently one of our conservation easements was annexed into the Village of Cottage Grove. We need to set up a policy for this when it happens. The conservation easement does not go away with annexation. These easements are recorded on the deed for the parcel. Chairman L Updike agreed that we need to put a policy in place to address these situations. Supervisor D Yelk will be working on this.

Set 2020 Annual Meeting Date/Adjournment: Consensus to set the 2021 Annual Meeting date for Tuesday, April 20, 2021 at 6:00 p.m. Moved by D Yelk to adjourn the meeting, L Updike declared the meeting adjourned at 8:20 p.m. Voting AYE: All Present. Voting NAY: None. Absent: None. Motion carried.

Correctly Attested,

Rhonda L Wiedenbeck, Town Clerk