

**TOWN OF SUN PRAIRIE**  
**Town Board Meeting**  
**May 24, 2021**

**Call to Order:** Chairman, L Updike called the board meeting to order at 4:00 p.m. at the Town Hall, 5556 Twin Lane Road. Supervisor D Yelk, Supervisor J Seltzner, Clerk R Wiedenbeck, Treasurer K Weisensel, Assistant Patrolman B Dodge, Constable J Miller were present. Guests: Bill Blaska from Quad County Runners ATV/UTV Club, Jim Hellenbrand, Diane Powelka, Joe Powelka, and Jim Van Pelt.

**Statement of Public Notice:** Record in the minutes that the notice of this meeting was posted on the three Town bulletin boards on May 20, 2021.

**Pledge of Allegiance:** Clerk R Wiedenbeck led the pledge.

**Approve Minutes of Prior Meetings 4-26-21 and 5-10-21:** Supervisor D Yelk made a motion to approve minutes from 4-26-21 and 5-10-21. Supervisor J Seltzner seconded. Aye Votes: L Updike, D Yelk, J Seltzner. Nay Votes: None. Motion carries.

**Presentation from the Public:** None.

**Road Report:** Assistant Patrolman B Dodge reported that the chip sealing was done. Scott's Construction redid all roads in Drovers Woods free of charge. Asphalt Overlay for Yelk Road is to start on 6-1-21 or 6-2-21. Road work for Town Hall Road should start on 7-1-21. Supervisor D Yelk asked when mowing would start. It should start around 6-15-21.

**Consider and take action:** Proposed ATV/UTV Routes in the Town of Sun Prairie. Bill Blaska from "Quad County Runners" requested the use of the Town roads in Town of Sun Prairie for ATV/UTV Routes, this does not include county roads or state highways at this time. Supervisor D Yelk motioned to approve Ordinance 2021-3, Ordinance Creating All-Terrain Vehicles and Off-Road Vehicle Operations with change to section (d) (9) No ATV/UTV may be operated on any town road between the hours of 11:00 p.m. to 7 a.m. changed to: 11:00 p.m. to 5 a.m. Supervisor J Seltzner seconded. Aye Votes: L Updike, D Yelk, J Seltzner. Nay Votes: None. Motion carries.

**Consider and take action:** To Approve and Adopt Town Ordinance 2021-1 Generations Park Rules and Regulations. Supervisor J Seltzner motioned to approve with the following changes: Under Section One, add Item 8. Open and Close: 7 a.m. to 10 p.m. Under Section Two, item f: change from "No dogs or domestic animals are allowed in the park at any time." Change to: Dogs and other pets are permitted in the park, as long as they are controlled and their waste is cleaned up." Under Section Two, item n: No rockets or model airplanes flying permitted., Change to: No rockets, model airplanes, and drone flying permitted. Under Vehicles (g) By the order of the Town of Sun Prairie Board the Town Constable has the authority to write citations and take action to have vehicle towed. Add: \$50 per citation. Under Section Two, Individual Conduct (k), change from: No hunting to: No hunting or removal of native plants. Supervisor D Yelk seconded. Aye Votes: L Updike, D Yelk, J Seltzner. Nay Votes: None. Motion carries.

**Consider and take action:** To Approve and Adopt Town Ordinance 2021-2, Adopting SPS 316 State of Wisconsin Electrical Code. Supervisor J Seltzner motioned to approve Town Ordinance 2021-2, Adopting SPS 316 State of Wisconsin Electrical Code. Supervisor D Yelk seconded. Aye Votes: L Updike, D Yelk, J Seltzner. Nay Votes: None. Motion carries.

**Consider and take action:** To Approve and Adopt Town Ordinance 2021-4, Ordinance on Board of Review Policy on Procedure for Waiver of Board of Review Hearing Requests. Supervisor D Yelk motioned to approve. Supervisor J Seltzner seconded. Aye Votes: L Updike, D Yelk, J Seltzner. Nay Votes: None. Motion carries.

**Committee Updates:**

- a. **EMS:** None.
- b. **Parks:** Corex Inc. was hired to clean up 5615 Twin Lane Rd and is requesting an extra \$1500 for the miscellaneous extra stuff they had to clean up. The board requested that Corex Inc. send us a bill and we will approve at the next board meeting.
- c. **Fire:** Discussed personnel, no action taken.
- d. **Town Zoning:** Chairman L Updike had a Board of Adjustments meeting via zoom on 5/20/21 at the Town Hall.
- e. **Planning Commission:** None.

**Audit and Pay Bills:** Supervisor J Seltzner made a motion to approve the bills as presented. Supervisor D Yelk seconded. Aye Votes: L Updike, D Yelk, J Seltzner. Nay Votes: None. Motion carried.

**Old Business/New Business:**

Review Highway Patrolman Job Description. Tabled. No Action was taken.

Review Assistant Highway Patrolman Job Description: Tabled. No Action was taken.

Review Employee Handbook: Tabled. No Action was taken.

Review American Rescue Plan Act: Aid for local governments. Tabled. Discussed. No Action was taken.

**Correspondence:** Wisconsin Retirement System (WRS) information. Discussed the options available.

Supervisor J Seltzner made a motion to choose Option 2 of the WRS system, which offers a one-time waiver to all current eligible employees to enroll in the WRS. Supervisor D Yelk seconded. Aye Votes: L Updike, D Yelk, J Seltzner. Nay Votes: None. Motion carried.

**Closed Session (ss.19.85):** Supervisor J Seltzner made a motion to go into closed session at 6:07 pm. Seconded by Supervisor D Yelk. Aye Votes: L Updike, D Yelk, J Seltzner. Nay Votes: None. Motion carries.

Reconvened in Open Session at 7:11 pm.

**Items for next meeting agenda:** Resolution for WRS

**Adjournment.** Supervisor D Yelk moved to adjourn the meeting. Meeting adjourned at 7:20 p.m. Next meeting will be June 14, 2021 at 4:00 p.m.

Rhonda L Wiedenbeck, Clerk  
Town of Sun Prairie