

TOWN OF SUN PRAIRIE
Town Board Meeting
June 14, 2021

Call to Order: Chairman, L Updike called the board meeting to order at 4:03 p.m. at the Town Hall, 5556 Twin Lane Road. Supervisor D Yelk, Supervisor J Seltzner, Clerk R Wiedenbeck, Treasurer K Weisensel, and Patrolman W Dorshorst were present.

Statement of Public Notice: Record in the minutes that the notice of this meeting was posted on the three Town bulletin boards on June 10, 2021.

Pledge of Allegiance: Treasurer K Weisensel led the pledge.

Approve Minutes of Prior Meetings 5-24-21: Supervisor D Yelk made a motion to approve minutes from 5-24-21. Supervisor J Seltzner seconded. Aye Votes: L Updike, D Yelk, J Seltzner. Nay Votes: None. Motion carries.

Presentation from the Public: None.

Road Report: Patrolman W Dorshorst reported that the mowing was almost done. The Tractor is running well. Waiting for Fogging in Drovers Woods to be done. The Case Loader has a slip in the transmission, will be putting liquid into it to see if that fixes it. Yelk Road Overlay is completed. Striping done for the railroad crossing on Twin Lane Road. Crack filling should be done soon. Town Hall Drive MLS/LRIP-S Project to start on 7-1-21.

Consider and take action: To Approve and Adopt Resolution for Inclusion Under the Wisconsin Retirement System – ET-1319. Supervisor J Seltzner motioned to Approve and Adopt Resolution ET-1319 for Inclusion in the Wisconsin Retirement System (WRS). Supervisor D Yelk seconded. Aye Votes: L Updike, D Yelk, J Seltzner. Nay Votes: None. Motion carries.

Consider and take action: To Approve or Disapprove the renting of the Town Hall after COVID-19. Supervisor J Seltzner motioned to approve the renting of the Town Hall. Supervisor D Yelk seconded. Aye Votes: L Updike, D Yelk, J Seltzner. Nay Votes: None. Motion carries.

Consider and take action: Applications for Class A and Class B Fermented Malt Beverage, Liquor, and Tobacco Licenses.

Crossroads BP, aka Wisconsin Fuel: Supervisor J Seltzner motioned to approve Class “A” and “Class A” Retail License. Supervisor D Yelk seconded. Aye Votes: L Updike, D Yelk, J Seltzner. Nay Votes: None. Motion carries.

Circle C LLC DBA Chicken Licks: Supervisor J Seltzner motioned to approve Class “B” and “Class B” Retail License. Supervisor D Yelk seconded. Aye Votes: L Updike, D Yelk, J Seltzner. Nay Votes: None. Motion carries.

Consider and take action: Applications for Operator Licenses.

Wisconsin Fuel LLC, DBA Crossroads BP: Supervisor D Yelk motioned to approve all operator licenses. Seconded by Supervisor J Seltzner. (Campbell-Storm, Ashley M., Dixon, Trevon L., Greeno, Shannon G., Lafler, Denise L., Roberts, Jacob T., Schiller, Tessa K., and Cline, Michael J.). Aye Votes: L Updike, D Yelk, J Seltzner. Nay Votes: None. Motion carries.

Circle C, LLC, DBA Chicken Licks: Supervisor D Yelk motioned to approve all operator licenses with the exception of Torraca, Brooke P. Seconded by Supervisor J Seltzner. (Beinborn, Martha L., Franklin, Blake R., McGuire, Stephanie, Ross-Moore, Daniel I., Stassi, Katie L., Tenpas, Allison L., Torres, Elizabeth C., and Wacker, Sarah A.). Aye Votes: L Updike, D Yelk, J Seltzner. Nay Votes: None. Motion carries.

Committee Updates:

- a. **EMS:** None.
- b. **Parks:** None.
- c. **Fire:** Supervisor D Yelk discussed Luke Bryan Concert with the Chief, no action taken.
- d. **Town Zoning:** None.
- e. **Planning Commission:** None.

Audit and Pay Bills: Supervisor J Seltzner made a motion to approve the bills as presented. Supervisor D Yelk seconded. Aye Votes: L Updike, D Yelk, J Seltzner. Nay Votes: None. Motion carried.

Old Business/New Business:

Review Highway Patrolman Job Description. Tabled. No Action was taken.

Review Assistant Highway Patrolman Job Description: Tabled. No Action was taken.

Review Employee Handbook: Tabled. No Action was taken.

Review American Rescue Plan Act: Aid for local governments. Discussed. Clerk R Wiedenbeck needs to submit SL-300 requesting the funds allocated for the town.

Treasurer K Weisensel attended a Zoom Meeting on Friday, June 11, 2021 for the Luke Bryan Concert and provided us with the updates.

Closed Session (ss.19.85): Supervisor J Seltzner made a motion to go into closed session at 5:34 pm. Seconded by Supervisor D Yelk. Aye Votes: L Updike, D Yelk, J Seltzner. Nay Votes: None. Motion carries.

Reconvened in Open Session at 6:01 pm.

Items for next meeting agenda: Ems, Luke Bryan Concert, Sick Leave Bank.

Adjournment. Supervisor D Yelk moved to adjourn the meeting. Meeting adjourned at 6:38 p.m. Next meeting will be June 28, 2021 at 4:00 p.m.

Rhonda L Wiedenbeck, Clerk
Town of Sun Prairie