

**TOWN OF SUN PRAIRIE  
TOWN BOARD OF SUPERVISORS  
June 24, 2019**

**Call to Order:** Chair Lyle Updike called the meeting to order at 6:01 p.m. at the Town Hall, 5556 Twin Lane Road. Supervisor D Yelk, Supervisor J Seltzner, Clerk R Wiedenbeck, Treasurer K Weisensel were present. Guests: Troy Statz, Dennis Hammann, Marcus Bilinski, Paul Udocon.

**Statement of Public Notice:** Record in the minutes that the notice of this meeting posted on three Town bulletin boards on June 20, 2019, Amended June 21, 2019.

**Pledge of Allegiance:** Supervisor J. Seltzner led the pledge.

**Approve Minutes from Prior Meeting:** Supervisor D Yelk made a motion to approve minutes from the previous board meeting, seconded by Supervisor J Seltzner.

Aye Votes: L Updike, J Seltzner, D Yelk. Nay Votes: None. Motion Carries.

**Presentation of the Public:** None.

**Consider/take action:** Approval of the Conditional Use Permit (CUP) for Statz Bros Inc. for the Biogas Facility. Moved by D Yelk, Second by J Seltzner to approve CUP with additions and corrections. Aye Votes: L Updike, D Yelk, J Seltzner. Nay Votes: None. Motion Carries.

**Consider/take action:** Approve zoning change for Dennis Hammann to rezone current residential acreage (.37 acres) from RH-1 to SFR and an additional (3.32 acres) from A-1(EX) to SFR at 1943 Yelk Rd., Parcel #0811-141-8061-0, in section 14. This is for an expansion of his residential lot, so he can construct an accessory building.

Moved by Supervisor J Seltzner, second by Chairperson L Updike to approve rezone. Aye Votes: L Updike, J Seltzner. Nay Votes: None. Abstain: D Yelk. Motion carries.

**Consider/take action:** Annual renewals for Class “A” and Class “B” fermented malt beverage, liquor licenses and tobacco licenses: The board members reviewed licenses for Wisconsin Fuel LLC DBA Crossroads BP, Circle C LLC DBA Chicken Licks, and The Oaks. Each establishment currently holds a license; there have been no reported incidents in the past year.

Oaks Golf Course: Moved by D Yelk, second J Seltzner for approval of Class B combination liquor and wine, Class B beer and tobacco licenses for another year. Aye Votes: L Updike, D Yelk, J Seltzner. Nay Votes: None. Motion carries.

Crossroads BP, aka Wisconsin Fuel: Moved by D Yelk, second J Seltzner for approval of Class “A” Beer, Class “A” Liquor (carry-out) and tobacco licenses for another year. Aye Votes: L Updike, D Yelk, J Seltzner. Nay Votes: None. Motion carries.

Circle C LLC, DBA Chicken Licks: Moved by D Yelk, second J Seltzner for approval of Class A and Class B fermented malt beverage and liquor for another year. Aye Votes: L Updike, D Yelk, J Seltzner. Nay Votes: None. Motion carries.

**Consider/take action:** Applications for operator license.

Oaks Golf Course: Moved by D Yelk, second by J Seltzner to approve all operator licenses (J Adams, D Bast, R Batterman, J Blaska, T Bortz, K Dye, L Elder, K Fellers, S Finley, H Grossman, A Kelsey, T Knudtson, K Lee, S Lewandowski, M Parker, E Pohlman, C Schrage, K Simons, A Von Klopp) with the exception of Miss K Yelk and Miss E Chaussee. Aye Votes: L Updike, D Yelk, J Seltzner. Nay Votes: None. Motion carried.

Oaks Golf Course: Moved by J Seltzner, second by L Updike to approve Miss E Chaussee and Miss K Yelk for operator license at the Oaks Golf Course. Aye Votes: L Updike, J Seltzner. Nay Votes: None. Abstain: D Yelk. Motion carried.

Wisconsin Fuel LLC, DBA Crossroads BP: Moved by D Yelk, second by J Seltzner to approve all operator licenses (C Charette, H Greeno, S Greeno, A Lackey, J Lackey, T Schiller, E Waite, H Williams). Aye Votes: L Updike, D Yelk, J Seltzner. Nay Votes: None. Motion carried.

Circle C LLC, DBA Chicken Licks: Moved by D Yelk, second by J Seltzner to approve all operator licenses with exception of D Ross-Moore, (A Cimperman, C Cimperman, A Bechen, J Faust, S McGuire, A Tenpas). Aye Votes: L Updike, D Yelk, J Seltzner. Nay Votes: None. Motion carried.

Circle C LLC, DBA Chicken Licks: Moved by D Yelk, second by J Seltzner to approve operator license for Daniel I Ross-Moore with the stipulations that a letter be sent to Chicken Licks stating that if he receives another alcohol related conviction within this year 2019, his operator license will be revoked. Copy of this motion will be sent with the letter to Daniel I Ross-Moore, and a copy to Circle C LLC DBA Chicken Licks. Aye Votes: L Updike, D Yelk, J Seltzner. Nay Votes: None. Motion carried.

**Consider/take action:** Final adoption of ORD 2019 5-13, declining to approve the comprehensive revision of Dane County Zoning Ordinance. Moved by Supervisor J Seltzner, second by Supervisor D Yelk. Aye Votes: L Updike, D Yelk, J Seltzner. Nay Votes: None. Motion carries.

**Consider/take action:** Review and Approve the Town of Sun Prairie Recycling Compliance Assurance Plan, Revised 2019. Moved by Supervisor J Seltzner, second by Supervisor D Yelk. Aye Votes: L Updike, D Yelk, J Seltzner. Nay Votes: None. Motion carries.

**Consider/take action:** Go over and approve 2018 Financial Report. Board members were given a copy to review the final report and take action at the next board meeting.

**Consider/take action:** Review New Clerk R Wiedenbeck progress. R Wiedenbeck stated she felt comfortable doing the payroll, paying the bills, and minutes, with still a lot to learn. She would like training on Quickbooks and Elections. The board's consensus was that she was doing a great job, and able to handle the normal day to day operations.

### **Committee Updates**

- a) **EMS:** New Air conditioning system to be installed at the EMS building in Marshall.
- b) **Parks:** Had a meeting last week and decided they would have a work day at D Yelk's farm to work on the structure for the toilet. Time and date to be decided.
- c) **Fire:** Supervisor D Yelk attended a meeting last week and talked about the Luke Bryan concert coming up in September. He told them they needed an alcohol license permit and one licensed server, plus a picnic permit. There was discussion about creating an ordinance on licenses for vendors, to bring more income into the Town of Sun Prairie. No action was taken. NEDCFU agreed to sell the pickup truck with no Reserve. It should sell for about \$3000.
- d) **Town Zoning:** The board has received several complaints about residents that are in violation of town ordinances. There was discussion on ways to handle this issue, but no action was taken.
- e) **Plan Commission:** A town resident asked about our swimming pool ordinance. The Town of Sun Prairie requires a fence be put up around the pool for safety purposes. They asked if we would consider changing our ordinance to allow for an automatic pool cover as an alternative. The towns of Burke and Bristol have already adopted an ordinance allowing an automatic pool cover as an alternative to a fence. Supervisor D Yelk asked our building inspector Chris Butschke about this and he is neutral. This will added to our agenda for our next board meeting on July 8, 2019.

### **Audit/Pay Bills:**

Motion made by Supervisor J Seltzner and seconded by Supervisor D Yelk to approve the bills as presented, with the exception of check# 19054 for Marshall Area Public Safety Bldg, Aye Votes: L Updike, J Seltzner, D Yelk. Nay Votes: None. Motion Carries.

### **New Business/Old Business:**

Chairman L Updike brought up that he would like to look into contracting with a regular Deputy to do a 4 to 8 hour shift a few days a year to issue warnings and citations to those trucks without valid weight permits. The ordinance would have to be looked at and updated. There was a discussion but no action was taken.

Supervisor D Yelk brought up about redoing the road that goes around the cemetery, but wasn't sure if there was enough money for the gravel. Patrolman W Dorshorst thought it would be cheaper to hire Don Keyes to do it. No action was taken.

**Set Next Meeting Date/Adjournment:** The next town board meeting will be Monday, July 8, 2019 at 6:00 pm. Supervisor J Seltzner moved to adjourn the meeting. Meeting adjourned at 9:14 pm. Aye Votes: L Updike, D Yelk, J Seltzner. Nay Votes: None. Motion carries.

Correctly Attested,

Rhonda Wiedenbeck  
Town Clerk