

**TOWN OF SUN PRAIRIE**  
**Town Board Meeting**  
**August 30, 2021**

**Call to Order:** Chairman L Updike called the board meeting to order at 4:06 p.m. at the Town Hall, 5556 Twin Lane Road. Supervisor D Yelk, Supervisor J Seltzner, Patrolman W Dorshorst and Clerk R Wiedenbeck were also present. Absent: Treasurer K Wiesensel. Guests: Laurie Koch, Randy Koch, Dennis Midthun, Ron Sellin, and Jennifer Comer.

**Statement of Public Notice:** Record in the minutes that the notice of this meeting was posted on the three Town bulletin boards on August 26, 2021.

**Pledge of Allegiance:** Clerk R Wiedenbeck led the pledge.

**Approve Minutes of Prior Meetings 8-9-21:** Supervisor D Yelk made a motion to approve minutes from 8-9-21. Chairman L Updike seconded. Aye Votes: L Updike, D Yelk. Nay Votes: None. Motion carries.

**Presentation from the Public:** Dennis Midthun discussed what conditions would be necessary to accept the private drive extending Grassland Terrace to the Cul De Sac. This was discussed with the Town Board members, Randy & Laurie Koch, and Jennifer Comer. The consensus was if the following conditions were met: 1. Remove pavers from shoulder to where the pear trees are located. 2. All other trees to be pruned to 14'. 3. Provide a waiver of liability to the town that will be recorded to the lot. It was noted that existing vegetation may be lost due to the salt used for deicing and the weight of the snow moved towards the ditch.

**Road Report:** Patrolman W Dorshorst reported that the John Deere Loader is broke. One of the plow trucks is in for service. The tree on Creek Haven has been trimmed. New lawn mower for Generations Park is arriving tomorrow. Need to purchase two 5 Gallon steel gas cans for gas for the new mower. Patrolman W Dorshorst did meet with John Belkin and needs to have John Belkin write up his recommendations in regards to Grassland Terrace. Discussed TRIP Grant. It is due in October. Patrolman W Dorshorst will look at the Towns five-year plan and do up the proposal. Clerk R Wiedenbeck will find out the date that it needs to be submitted by.

**Consider and take action:** Approve request from Mary Walker on Parcel #0811-141-8430-5, 2.5 acres, currently zoned LC-1 (Light Commercial District) located at 5765 Twin Lane Rd to rezone to AG (Agriculture District). No Action was taken. Rescheduled for Board Meeting on September 13, 2021.

**Consider and take action:** Approve request from Wade Huston on Parcel #0811-323-9020-9, 5 acres currently zoned RH-2 (Rural Homes District) located at 4368 County Highway TT to rezone to COM (Commercial Zoning District). No Action was taken. Rescheduled for Board Meeting on September 13, 2021.

**Consider and take action:** Review, Approve, and Adopt Amendment to Ordinance 2021-3 All-Terrain Vehicles and Off-Road Vehicle Operation. Approved at last meeting. Only needed signatures.

**Consider and take action:** Approve and Adopt Ordinance Amendment 2021-1 Generations Park Rules and Regulations. Supervisor D Yelk motioned to approve Ordinance Amendment 2021-1. Supervisor J Seltzner seconded. Aye Votes: L Updike, D Yelk, J Seltzner. Nay Votes: None. Motion carries.

**Consider and take action:** Received 2 written complaints about dogs barking and possible other violations at 4775 Cardinal Lane. Clerk R Wiedenbeck will send a letter regarding the kennel license and possible breeding operation to verify if the resident is zoned properly for that type of business.

**Committee Updates:**

- a. **EMS:** Bought a generator for \$2400.
- b. **Parks:** Purchased a lawn mower and the Town's Patrolman and Assistant Patrolman will be doing the mowing at Generations Park.
- c. **Fire:** No Report.
- d. **Town Zoning:** No Report
- e. **Planning Commission:** Joint Meeting with the Town for the Public Hearing on 9-20-21 on the Hanley property.
- f. **Luke Bryan Concert:** Received the \$40,000 Bond check. Have the Treasurer K Weisensel deposit it.

**Audit and Pay Bills:** Supervisor D Yelk made a motion to approve the bills to include \$70 for Fall Workshop for Chairman L Updike and \$4500 for Landmark for the Propane contract. Supervisor J Seltzner seconded. Aye Votes: L Updike, D Yelk, J Seltzner. Nay Votes: None. Motion carried.

**Old Business/New Business:**

Follow Up on Creek Haven Road complaint. Supervisor D Yelk contacted Mary Dussling at GEC to have her check out this property this week and see if there is a zoning violation.

Review Highway Patrolman Job Description. Tabled. No action was taken.

Review Assistant Highway Patrolman Job Description: Tabled. No action was taken.

Review Employee Handbook: Tabled. No action was taken.

**Items for next meeting agenda:** None.

**Adjournment.** Supervisor D Yelk moved to adjourn the meeting. Meeting adjourned at 8:30.m. Next meetings will be September 13, 2021 at 5:00pm, September 20, 2021 at 5:30pm, September 27, 2021 at 5:00 pm and September 24, 2021 at 7:00am to review the Employee Handbook. Budget meetings scheduled: October 1, 2021 at 7am, October 8, 2021 at 7am, October 15, 2021 at 7am, October 20, 2021 at 7am, and October 27, 2021 at 7am. Regular Town Board meetings are scheduled for October 11 & 25, 2021. Time to be determined.

Rhonda L Wiedenbeck, Clerk  
Town of Sun Prairie