

TOWN OF SUN PRAIRIE
Town Board Meeting
November 8, 2021

Call to Order: Chairman L Updike called the board meeting to order at 4:00 p.m. at the Town Hall, 5556 Twin Lane Road. Supervisor D Yelk, Supervisor J Seltzner, Patrolman W Dorshorst, Clerk R Wiedenbeck, and Treasurer K Weisensel, were also present.

Statement of Public Notice: Record in the minutes that the notice of this meeting was posted on the three Town bulletin boards on November 4, 2021.

Pledge of Allegiance: Supervisor D Yelk led the pledge.

Approve Minutes of Prior Meetings 10-25-21: Supervisor D Yelk made a motion to approve minutes from 10-25-21. Supervisor J Seltzner seconded. Aye Votes: L Updike, D Yelk, J Seltzner. Nay Votes: None. Motion carries.

Presentation from the Public: None.

Consider and take action: Developer's Agreement and Line of Credit for Oak Savannah Court. (D Midthun). Developers Agreement was not ready. No Action was taken.

Consider and take action: Approve and Adopt New Fees Schedule Resolution. Supervisor J Seltzner made a motion to approve and adopt. Supervisor D Yelk seconded. Aye Votes: L Updike, D Yelk, J Seltzner. Nay Votes: None. Motion carries.

Consider and take action: Approve and Adopt Resolution 11-8-2021 To Adopt Ward Plan and to Combine Municipal Wards for Voting Purposes. Supervisor D Yelk made a motion to approve and adopt. Supervisor J Seltzner seconded. Aye Votes: L Updike, D Yelk, J Seltzner. Nay Votes: None. Motion carries.

Consider and take action: Approve 2021 Municipal Levy Limit Worksheet. Need more clarification. Clerk R Wiedenbeck to call DOR.

Consider and take action: Tentatively approve 2022 Budget prior to Electors Meeting. Budget was discussed. Budget will be approved at the Town Board Meeting that follows the Elector's Meeting on November 16, 2021.

Road Report: Patrolman W Dorshorst reported they installed the spin alerts on the stop signs at the intersection of Burke and Bailey roads. Tree trimming is on hold due to contractors' equipment being broke down. No Parking signs effective 11-1-21 have been put up.

Committee Updates:

- a. **EMS:** No Report.
- b. **Parks:** Supervisor J Seltzner discussed firepit usage in the park.
- c. **Fire:** Supervisor D Yelk reported that the big increase in the fire budget was due to grant they received for staff increase. This was a 3-year grant.
- d. **Town Zoning:** Zoom meeting 11-18-21.
- e. **Planning Commission:** Public Hearing, Monday, 11-15-21 at 5:30pm.

Audit and Pay Bills: Supervisor J Seltzner made a motion to approve the bills as presented. Supervisor D Yelk seconded. Aye Votes: L Updike, D Yelk, J Seltzner. Nay Votes: None. Motion carried.

Old Business/New Business:

Treasurer K Weisensel talked to Mary Dussling at General Engineering Company in regards to the complaint received about 3374 Bailey Road. M Dussling wrote up a letter to send to owners and wanted to know whether she should send the letter out. The Town Board said OK to mailing the letter.

Supervisor D Yelk brought up Wisconsin Retirement System (WRS) and wanted to know if they had health insurance that could be offered. Clerk R Wiedenbeck said yes they do have health insurance they offer and will look into the cost of offering that to employees.

The board discussed the interview process for the job applications received for the Highway Patrolman.

Review Highway Patrolman Job Description. Tabled. No action was taken.

Review Assistant Highway Patrolman Job Description: Tabled. No action was taken.

Review Employee Handbook: Tabled. No action was taken.

Items for next meeting agenda: Levy limit worksheet, and authorization for Clerk & Treasurer to pay bills through the end of November 2021.

Adjournment. Supervisor J Seltzner moved to adjourn the meeting. Meeting adjourned at 6:51pm. Next meetings will be November 16, 2021 at 7:00pm and December 13, 2021 at 5:00pm,

Rhonda L Wiedenbeck, Clerk
Town of Sun Prairie