

**TOWN OF SUN PRAIRIE
PLAN COMMISSION MEETING MINUTES
April 18, 2022**

Call to Order: The meeting of the Town of Sun Prairie Plan Commission was called to order at 5:32 p.m. The following members were present: Chairman, D Yelk, M Lydon, D Kalmerton, A Meyer, P Stang and Secretary, K Weisensel. **Guests:** Cyndi O'Connell, Adam Weisensel and Randy Jones, Representative from ViaSat, Inc.. **Absent:** Jane Case and Joe Tatar.

Pledge of Allegiance: M Lydon led the pledge.

Statement of Public Notice: Record in the minutes that the notice of this meeting was posted on the three Town bulletin boards and the Town website on April 14, 2022.

Approve minutes from prior meeting: D Kalmerton made a motion to approve minutes from planning commission meeting, 3/21/22. Seconded by M Lydon. Motion carried.

Public Hearing: on a request from Cynthia O'Connell, for Parcel #0811-244-9560-2, 15 acres, currently zoned RH-3 (Rural Homes District) & Parcel #0811-244-9540-6, 3.31 acres, currently zoned RH-2 (Rural Homes District), located at 5297 Ridge Rd. Cynthia would like to change the lot lines as it encroaches onto both parcels. A motion was made to rezone Parcel #0811-244-9560-2, will be rezoned to AG (Agriculture) and Parcel #0811-244-9540-6, will be rezoned to SFR (Single Family Residence).

Motion by: P Stang
Seconded by: M Lydon
Motion carried.

Public Hearing: on a request from Adam Weisensel, to rezone Parcel #0811-133-9345-0, 4 acres, currently zoned RH-1 (Rural Homes District), located at 1794 County Highway T. Adam would like to pursue a custom furniture building business. He would like to rezone 1 acre to (COM) Commercial and build a shop with a store front with a Conditional Use Permit and leave the other 3 acres zoned SFR (Single Family Residence) to build a home.

The Conditional Use Permit for the Manufacturing Operation includes the following verbiage:

- Operation of a Woodworking/Fabrication and resale facility.
- Hours of Operation will be 8AM – 9PM, 7 days a week.
- Limit of 4 full-time, non-family employees.
- Low outdoor lighting for security purposes only.
- Minimum signage.
- No outdoor storage of materials or vehicles.
- Educational classes for children.
- Outdoor compost piles.

Motion by: D Yelk
Seconded by: D Kalmerton
4 – Yes
1 – Oppose
Motion carried.

Preliminary Hearing: on a request from ViaSat, Inc., to rezone Parcel #0811-313-9150-0, 2.25 acres, currently zoned A-1 (EX) (Exclusive Agriculture) to IND (Industrial), located at the corner of County Highway T & County Highway TT. Randy Jones, Representative from ViaSat, talked to the Planning Commission. They are looking at installing a satellite dish at this location for broad band internet for residential use. Chair, D Yelk suggested that ViaSat works with GEC (General Engineering) and move forward with their request.

Ordinance Amendment Related to Variances: Chairman, D Yelk discussed with the Planning Commission the Ordinance Amendment related to Variances for the 6 Towns. The ordinance was developed by the Town of Springfield. The Town of Sun Prairie, currently has a home that is under construction, that one wall of the foundation was poured in the culdl-sac set-back area. The builder is going to ask for a variance. Chairman, D Yelk is not in favor of this Ordinance Amendment and wanted the Planning Commission members opinions as well. The Planning Commission is not in favor of this Amendment as well. This amendment will be coming up at the Town Board meeting next week.

Update on Comprehensive Plan: M Lydon gave a brief overview of the Comprehensive Plan update. They are planning 3 upcoming, 60-90 minute, listening sessions, May 12th, June 7th and July 14th. Mark hung up the Land Use Map and asked the Planning Commission where they would like to see future development with in the Township.

Set Next Meeting Date/Adjournment: The next meeting of the Town of Sun Prairie Planning Commission is set for Monday, May 16, 2022 at 5:30 p.m. P Stang moved to adjourn the meeting. Meeting adjourned at 8:03 p.m. Motion carries.

Kay Weisensel, Secretary
Town of Sun Prairie Planning Commission