

TOWN OF SUN PRAIRIE
Town Board Meeting
January 10, 2022

Call to Order: Chairman L Updike called the board meeting to order at 4:01 p.m. at the Town Hall, 5556 Twin Lane Road. Supervisor D Yelk, Supervisor J Seltzner, Patrolman J Schuster, Clerk R Wiedenbeck, and Treasurer K Weisensel, were present. Guests: Ben Averill.

Statement of Public Notice: Record in the minutes that the notice of this meeting was posted on the three Town bulletin boards on January 6, 2022.

Pledge of Allegiance: Supervisor J Seltzner led the pledge.

Approve Minutes of Prior Meetings: Supervisor D Yelk made a motion to approve minutes from 12-13-21 with an additional statement regarding the Joan Veith rezone. Add: created 3 Single Family Resident (SFR) Parcels. Supervisor J Seltzner seconded. Aye Votes: L Updike, D Yelk. Nay Votes: None. Motion carries.

Presentation from the Public: None.

Consider and take action: Discuss the traffic hazard at the intersection of Pierceville Rd. and County Road TT. Resident, Ben Averill who lives on the corner at this intersection, agreed to allow the Town of Sun Prairie to trim trees and remove trees as needed to improve the vision. Patrolman J Schuster, Assistant Patrolman B Dodge, and Steve Sordahl, President of The Tree Trimmer will be working with Ben Averill to correct this traffic hazard.

Consider and take action: Discuss the Conditional Use Permit that was issued in 2019 for Steve Drunasky. Resident, Steve Drunasky was required to obtain a building permit by 1/1/2022 and build a storage building by 7/1/2022. As of today's meeting, nothing has been completed. Supervisor, D Yelk made a motion to contact Mary Dussling at General Engineering Company (GEC) and have her take enforcement action. Supervisor, J Seltzner seconded. Aye Votes: L Updike, D Yelk, J Seltzner. Nay Votes: None. Motion carries. Supervisor D Yelk will contact Mary Dussling at GEC.

Consider and take action: Discuss Employee Handbook Revisions. The following changes were made: The Sick Leave Bank was deleted. We added a Sick Leave Policy regarding transfer of sick leave between employees as strictly voluntary, and hour for hour, regardless of employees pay. Sick Leave will be accrued at 1 day per month.

Road Report: Discuss the Railroad crossing at Twin Lane Road and Strohmenger Road. Patrolman, J Schuster has been in contact with Heather Graves with the Office of the Commissioner of Railroads. The painting that was done on the road last year is not in the correct spot. The Town of Sun Prairie will correct the signs and pavement markings when the weather permits. The other issue is the property located at 1836 Strohmenger Road, owned by Karla and Mark Martinez has a significant number of trees and brush on the property that causes visibility issues. Patrolman, J Schuster will send letter to resident and refer them to Heather Graves for any questions.

Patrolman J Schuster also reported that we used 89.3 Tons of salt in December of 2021.

Committee Updates:

- a. **EMS:** Supervisor, J Seltzner had requested that Kay Weisensel, Treasurer research to see how much the Town of Sun Prairie paid for the Marshall EMS/Fire Building. In 2001, the Town Board authorized to borrow \$270,000 for the Town's share. Copies of board meeting minutes from 5-14-2001 were provided along with a copy of the Promissory Note from the Farmers and Merchants Bank.
- b. **Parks:** Assistant, Patrolman B Dodge reported that he welded up the firepit in Generations Park. He also asked who pays for the mower gas for the Generation Park. The Town pays for the gas.
- c. **Fire:** Chief, C Garrison told Supervisor, D Yelk, that he is expecting to come in under budget.
- d. **Town Zoning:** There will be an Appeals meeting 1-20-22 via zoom.
- e. **Planning Commission:** Meeting next week 1/18/22.

Audit and Pay Bills: Supervisor, J Seltzner made a motion to approve the bills as presented. Supervisor, D Yelk seconded. Aye Votes: L Updike, D Yelk, J Seltzner. Nay Votes: None. Motion carried.

Old Business/New Business:

Treasurer, K Weisensel brought up the issue at 2348 State Hwy 19, Sun Prairie, WI. They are an Auto Body & Vehicle Repair & Maintenance shop and are allowed to store no more than 2 customer vehicles outside at any time. We have been noticing more than 2 vehicles being stored on this property. This was not what was agreed on the Conditional Use Permit (CUP) by the Planning Commission. Supervisor, D Yelk will send owner and letter with copy of the CUP.

Treasurer, K Weisensel brought up the Developers Agreement, First Amendment from Dennis Midthun for the Oak Savannah addition. After a review, the Town Board requested this be put on the next meeting agenda as an action item. Chairman, L Updike requested that Patrolman, J Schuster just go ahead and plow the private drive going to the development, since we have not yet accepted it as a Town Road. Last year we charged D. Midthun for plowing, this year we will also charge him.

Treasurer, K Weisensel brought up that our Dog Ordinance is out of date. She received another complaint from the neighbors on Cardinal Lane about barking dogs. Treasurer, K Weisensel reported that she told the resident to call the Dane County Sheriff's Office. Resident said, she did and nothing has been done. The Board decided to enforce our current Dog Ordinance 86-1. The next resident complaint will be referred to our Constable for enforcement. If the Constable witnesses the dogs barking, he may issue a ticket. The ordinance states up to \$500 per violation, per day is permissible. The Board agreed that the Constable should start the tickets at \$100 per violation, per day.

Assistant, Patrolman B Dodge reported that his current work phone is not working properly. The board decided that Assistant Patrolman, B Dodge would purchase his own personal phone and he could use it for Town business. The Town would then provide him with a \$50 Stipend each month.

Review Highway Patrolman Job Description. Tabled. No action was taken.

Review Assistant Highway Patrolman Job Description: Tabled. No action was taken.

Correspondence: None.

Items for next meeting agenda: Midthun Developers Agreement and Line of Credit.

Adjournment. Supervisor D Yelk moved to adjourn the meeting. Meeting adjourned at 5:27 pm. Next meeting will be January 24, 2022 at 4:00 p.m.

Rhonda L Wiedenbeck, Clerk
Town of Sun Prairie