

TOWN OF SUN PRAIRIE
Town Board Meeting
January 24, 2022

Call to Order: Chairman L Updike called the board meeting to order at 4:00 p.m. at the Town Hall, 5556 Twin Lane Road. Supervisor D Yelk, Supervisor J Seltzner, Patrolman J Schuster, Clerk R Wiedenbeck, and Treasurer K Weisensel, were present. Guests: Dennis Midthun, Michael & Steve Schuster, Eric Jochimsen from WDC.

Statement of Public Notice: Record in the minutes that the notice of this meeting was posted on the three Town bulletin boards on January 20, 2022.

Pledge of Allegiance: Supervisor J Seltzner led the pledge.

Approve Minutes of Prior Meetings: None.

Presentation from the Public: Lukasz from General Engineering (GEC) representing McCarthy Park presented plans for making improvements to the park. They will be asphaltting the driveway and parking lot and will be putting up a new shelter. This will include drilling a new well, water pump, and hydrant. The Planning Commission approved this plan with a recommendation to upgrade the bathrooms. Improvements will happen between this summer and 5 years.

Supervisor D Yelk reported he talked with a resident from the Town of Sun Prairie that has been attending the Village of Cottage Grove Planning Commission and Board meetings in regards to the Amazon warehouse that will be built back behind the BP Gas station. The warehouse backs up to land that is owned by the Vikens' and it will block Vikens land from being able to get urban water and sewer services. This is an issue since they looking to put a business development there. The resident brought this up at the meeting and they suggested that they possibly detach from the Village of Cottage Grove and annex back into the Town of Sun Prairie. The Town of Sun Prairie would not have a problem with them annexing back into the Town.

Consider and take action: Line of Credit and Developers Agreement from Dennis Midthun. Supervisor D Yelk motioned to approve the Developers Agreement and Line of Credit. Supervisor J Seltzner seconded. Aye Votes: L Updike, D Yelk, J Seltzner. Nay Votes: None. Motion carries.

Consider and take action: Approve request from Eugene & Antoinette Schuster families to rezone Parcel #0811-123-8000-7, at 1746 State Hwy 19, from A1-EX (Exclusive Agriculture) to AG (Agriculture), splitting off 7.201 acres including the farmhouse and buildings. The remnants of this parcel will be zoned EA (Exclusive AG) under the Town of Sun Prairie Zoning. Supervisor D Yelk motioned to approve the rezone from A1-EX to AG with a Conditional Use Permit (CUP) specifying 35 Animal Units. Supervisor J Seltzner seconded. Aye Votes: L Updike, D Yelk, J Seltzner. Nay Votes: None. Motion carries. The Planning Commission approved 30 Animal Units.

Consider and take action: Presentation from Wisconsin Deferred Compensation Program (WDC). Eric Jochimsen explained WDC to the board. WDC is a supplemental retirement savings plan. No cost to the employers, no open enrollment, no minimum contribution, and the employee does not have to be

enrolled in WRS. WDC is completely separate from the Wisconsin Retirement System (WRS). Supervisor D Yelk motioned to approve Resolution for Inclusion Under the State of Wisconsin Deferred Compensation Program. Supervisor J Seltzner seconded. Aye Votes: L Updike, D Yelk, J Seltzner. Nay Votes: None. Motion carries.

Consider and take action: City of Sun Prairie EMS Contract. Supervisor J Seltzner motioned to approve the EMS Contract between the City of Sun Prairie and Town of Sun Prairie. Supervisor D Yelk seconded. Aye Votes: L Updike, D Yelk, J Seltzner. Nay Votes: None. Motion carries.

Consider and take action: Wood chips from Reliable Tree Landscape Services. Supervisor J Seltzner motioned that we do not accept any wood chips from Reliable Tree Landscape Services. Supervisor D Yelk seconded. Aye Votes: L Updike, D Yelk, J Seltzner. Nay Votes: None. Motion carries.

Consider and take action: Discuss phone for Assistant Patrolman. Supervisor D Yelk motioned to purchase a replacement phone for the Assistant Patrolman for Business use only. Assistant Patrolman may use for incidental personal use. Both phone numbers for the Patrolman and Assistant Patrolman will be retained by the Town of Sun Prairie. Seconded by Supervisor J Seltzner. Aye Votes: L Updike, D Yelk, J Seltzner. Nay Votes: None. Motion carried.

Consider and take action: Discuss Employee Handbook Revisions. Discussed Employee Handbook Revisions. Clerk R Wiedenbeck and Treasurer K Weisensel will make all the revisions and have the final ready for the next meeting on 2-14-22. No Action was taken.

Road Report: Patrolman J Schuster reported that they are in the process of cleaning the shop and snowplowing when needed. Roads are all cleared. Discussed some possible training classes that he could attend.

Committee Updates:

- a. **EMS:** None.
- b. **Parks:** None.
- c. **Fire:** Supervisor D Yelk reported they might be getting together with the Chief and Town of Burke to discuss fire bills.
- d. **Town Zoning:** Had a Board of Appeals meeting on 1/18/22. Had 3 appeals. Granted 2 Variances, and deferred 1 back to the town.
- e. **Planning Commission:** None.

Audit and Pay Bills: Supervisor D Yelk, made a motion to approve the bills as presented. Supervisor J Seltzner seconded. Aye Votes: L Updike, D Yelk, J Seltzner. Nay Votes: None. Motion carried.

Old Business/New Business:

Clerk R Wiedenbeck contacted Rural Insurance in regards to Town Employees being able to wear shorts. Rural Insurance said that "If an employee is injured in the course and scope of their employment, then it's covered. Clothing doesn't matter. If an employee is injured because of their failure to use provided safety equipment, and the employer mandates and enforces the use of such equipment, then their wage loss benefits, and permanent partial disability benefits can be reduced by 15%. Medical expenses would still be fully covered."

In regards to Worker's comp, "There is a three-day waiting period that does apply. The day of the injury doesn't count toward the waiting period and neither does Sunday (Saturday does count)."

Review Highway Patrolman Job Description. Tabled. No action was taken.

Review Assistant Highway Patrolman Job Description: Tabled. No action was taken.

Correspondence: WTA sent out Board of Review (BOR) Training dates. One Board member is required to attend. Supervisor D Yelk will attend the virtual class on March 28th at 8:30am.

Items for next meeting agenda: Acceptance of Oak Savannah Court, Approve CSM for Schuster.

Adjournment. Supervisor J Seltzner moved to adjourn the meeting. Meeting adjourned at 6:52 pm. Next meeting will be February 14, 2022 at 4:00 p.m.

Rhonda L Wiedenbeck, Clerk
Town of Sun Prairie