

TOWN OF SUN PRAIRIE
Town Board Meeting
February 28, 2022

Call to Order: Supervisor D Yelk called the board meeting to order at 4:00 p.m. at the Town Hall, 5556 Twin Lane Road. Supervisor J Seltzner, Patrolman J Schuster, Clerk R Wiedenbeck, and Treasurer K Weisensel, were present. Absent: Chairman L Updike.

Statement of Public Notice: Record in the minutes that the notice of this meeting was posted on the three Town bulletin boards on February 24, 2022.

Pledge of Allegiance: Patrolman J Schuster led the pledge.

Approve Minutes of Prior Meetings: Supervisor J Seltzner motioned to approve minutes from 2-14-22. Supervisor D Yelk seconded. Aye Votes: L Updike, D Yelk, J Seltzner. Nay Votes. None. Motion carries.

Presentation from the Public: None.

Consider and take action: Request from resident, Joyce Banach, who resides at 2667 Sylver Ridge Lane, to have Dane County do a traffic study at Bailey Settlement Road and County Highway TT. She and other residents have concerns over traffic congestion and hazards of turning left onto County Highway TT. They are very concerned with what the traffic will be like after the Amazon Building is operating. The Board requested we contact the Village of Cottage Grove and ask for the results of their traffic study first before asking Dane County to conduct another study.

Consider and take action: Discuss Employee Handbook Revisions. Discussed revisions that need to be made. Clerk R Wiedenbeck and Treasurer K Weisensel will make revisions and will be put on the next board agenda.

Road Report: Patrolman J Schuster reported that both trucks were calibrated. He attended a 6-hour Basic Management for Public Works Supervisors course. The trees located at the intersection of Pierceville and County Hwy TT will be trimmed on Wednesday, March 2, 2022. The trees located at the intersection of Burke and Bailey Road are on the list to be trimmed, just not sure of the date yet. Ordered sign for Oak Savannah Court. The board requested Patrolman J Schuster research cameras for the Town Hall and get a couple of quotes.

Committee Updates:

- a. **EMS:** None.
- b. **Parks:** Meeting on 3-8-22 at 7pm. They are looking for new committee members. They currently only have 3, they can have up to 4. Town Board requested that we put up a sign at the April 5th election looking for new Park Committee members.
- c. **Fire:** NEDFU meeting Thursday at 7AM at the Sun Prairie Town Hall.
- d. **Town Zoning:** None.
- e. **Planning Commission:** None.

Audit and Pay Bills: Supervisor J Seltzner made a motion to approve the bills as presented. Supervisor D Yelk seconded. Aye Votes: L Updike, D Yelk, J Seltzner. Nay Votes: None. Motion carried.

Old Business/New Business: None.

Review Highway Patrolman Job Description. Tabled. No action was taken.

Review Assistant Highway Patrolman Job Description: Tabled. No action was taken.

Correspondence: None.

Items for next meeting agenda: Approval of Schuster CSM

Adjournment. Supervisor D Yelk moved to adjourn the meeting. Meeting adjourned at 5:27 pm. Next meeting will be March 14, 2022 at 4:00 p.m.

Rhonda L Wiedenbeck, Clerk
Town of Sun Prairie