

**TOWN OF SUN PRAIRIE**  
**Town Board Meeting**  
**March 14, 2022**

**Call to Order:** Supervisor D Yelk called the board meeting to order at 4:00 p.m. at the Town Hall, 5556 Twin Lane Road. Supervisor J Seltzner, Patrolman J Schuster, Clerk R Wiedenbeck, Treasurer K Weisensel and Constable J Miller were present. Absent: Chairman L Updike.

**Statement of Public Notice:** Record in the minutes that the notice of this meeting was posted on the three Town bulletin boards on March 10, 2022.

**Pledge of Allegiance:** Constable J Miller led the pledge.

**Approve Minutes of Prior Meetings:** Supervisor J Seltzner motioned to approve minutes from 2-28-22. Supervisor D Yelk seconded. Aye Votes: D Yelk, J Seltzner. Nay Votes. None. Motion carries.

**Presentation from the Public:** None.

**Consider and take action:** Discuss Ordinance Amendment giving Constable the power to issue zoning citations. Discussed whether our ordinance with addition of adding the Zoning Ordinance was sufficient. Clerk R Wiedenbeck thought we needed to get more clarification on this process based on the information she received from the Wisconsin Towns Association (WTA). Clerk R Wiedenbeck will get clarification for the next board meeting. No action was taken.

**Consider and take action:** Discuss Employee Handbook Revisions. Did not discuss. No action was taken.

**Road Report:** Patrolman J Schuster reported he was quoted \$4700-\$5000 for a 40; shipping/storage container. He will continue to keep checking on prices for shipping containers. We received letter from Belken Engineering on work scope and construction cost estimated for Bailey Road reconstruction. Provided copies to board members. Weight limit signs will be posted tomorrow. Due to low salt usage this winter, we will possibly need places to store excess salt. Patrolman J Schuster will contact the salt place and see if there would be any penalties if we didn't take all the salt per our contract. Trees were trimmed at Pierceville Rd. and County TT. The Tree Timmer bill for this should be submitted to the county for reimbursement.

**Committee Updates:**

- a. **EMS:** Meeting tomorrow night via zoom.
- b. **Parks:** They are looking for 4 new Park committee members. Need to advertise at the April 5<sup>th</sup> election. Parks committee said go ahead and sell the park trailer.
- c. **Fire:** Had NEDCFU meeting 2 weeks ago. Will be getting new fire truck in April.
- d. **Town Zoning:** None.
- e. **Planning Commission:** Some residents being contacted about using 30 to 50 acres for solar panel farms. This will be discussed at the Planning Commission meeting on March 21, 2022.

**Audit and Pay Bills:** Supervisor J Seltzner made a motion to approve the bills as presented. Supervisor D Yelk seconded. Aye Votes: D Yelk, J Seltzner. Nay Votes: None. Motion carried.

**Old Business/New Business:** Open Book is April 27, 2022, 9am to 11am. Board of Review: June 1, 2022, 3:30 pm to 5:30 pm.

Review Highway Patrolman Job Description. Tabled. No action was taken.

Review Assistant Highway Patrolman Job Description: Tabled. No action was taken.

Review Traffic Study from the Village of Cottage Grove. This study did not have the raw data that the residents were looking for. The Board requested the Clerk go back to the Village of Cottage Grove and ask the raw data and put on next board agenda.

**Correspondence:** Supervisor D Yelk attended the Board of Review training last weekend.

**Items for next meeting agenda:** Constable ordinance. Planning Commission items.

**Adjournment.** Supervisor D Yelk moved to adjourn the meeting. Meeting adjourned at 5:46 pm. Next meeting will be March 28, 2022 at 4:00 p.m.

Rhonda L Wiedenbeck, Clerk  
Town of Sun Prairie