

TOWN OF SUN PRAIRIE
Town Board Meeting
March 28, 2022

Call to Order: Supervisor D Yelk called the board meeting to order at 4:00 p.m. at the Town Hall, 5556 Twin Lane Road. Supervisor J Seltzner, Patrolman J Schuster, Clerk R Wiedenbeck, and Treasurer K Weisensel were present. Absent: Chairman L Updike. Guests: Jeff Hellenbrand, Julie Hellenbrand, Mary Ann Kloppedal, and Adam Schleicher, Director of Public Services for the City of Sun Prairie.

Statement of Public Notice: Record in the minutes that the notice of this meeting was posted on the three Town bulletin boards on March 24, 2022.

Pledge of Allegiance: Treasurer K Weisensel led the pledge.

Approve Minutes of Prior Meetings: Supervisor J Seltzner motioned to approve minutes from 3-14-22. Supervisor D Yelk seconded. Aye Votes: D Yelk, J Seltzner. Nay Votes: None. Motion carries.

Presentation from the Public: None.

Public Hearing: Supervisor J Seltzner moved to go into Public Hearing at 4:02 pm on Intergovernmental Agreement between the Town of Sun Prairie and the City of Sun Prairie relating to Town Hall Road and Bird Street. Supervisor D Yelk seconded. Aye Votes: D Yelk, J Seltzner. Nay Votes: None. Motion carries.

Residents present were concerned about being annexed into the City of Sun Prairie due to this agreement. Adam Schleicher, Director of Public Services for the City of Sun Prairie, stated that the City of Sun Prairie was not looking to annex any of the homes on Town Hall Road and Bird Street and that there would be no forced annexations.

Supervisor J Seltzner moved to close the public hearing at 4:12 pm. Supervisor D Yelk seconded. Aye Votes: D Yelk, J Seltzner. Nay Votes: None. Motion carries.

Consider and take action: Approve and Adopt Resolution No. 2022-3-28 Approving an Intergovernmental Agreement between the Town of Sun Prairie and the City of Sun Prairie relating to Town Hall Road and Bird Street. Supervisor J Seltzner moved to approve as proposed. Supervisor D Yelk seconded. Aye Votes: D Yelk, J Seltzner. Nay Votes: None. Motion carries.

Consider and take action: Amendment to Ordinance 2003-2, Jurisdiction and Duties of Town Constable, which added zoning violations. Supervisor J Seltzner moved to approve as presented. Supervisor D Yelk seconded. Aye Votes: D Yelk, J Seltzner. Nay Votes: None. Motion carries.

Consider and take action: Amendment to Ordinance 2002-4, Enforcement of code. Superior J Seltzner moved to approve Amendment to Ordinance 2002-4, Enforcement of code, which adds: Pursuant to section 66.0113 of Wisconsin Statutes under Section 1(1): Authorization for Use of Citations. Supervisor D Yelk seconded. Aye Votes: D Yelk, J Seltzner. Nay Votes: None. Motion carries.

Consider and take action: Request from Michael and Lisa Schuster to rezone 1.66 acres of Parcel# 0811-122-9720-0, currently zoned RH-3 to AG, to create a By-Appointment Only Dog Park located at 1786 State Hwy 19. Supervisor D Yelk motioned to approve rezone from RH3 to AG along with a Conditional Use Permit and the conditions approved by the Planning Commission. These are the conditions: All dogs must be licensed through the owner's local community. No more than 4 dogs per appointment. Hours of operation will be sunrise to sunset. Fence must be maintained around the dog park area at least 5' high. Outdoor lighting limited to parking area only. Maintain a vegetated buffer of 30' along the North edge of dog park area. Supervisor J Seltzner seconded. Aye Votes: D Yelk, J Seltzner. Nay Votes: None. Motion carries.

Consider and take action: Discuss Employee Handbook Revisions. Did not discuss. No action was taken.

Road Report: Patrolman J Schuster reported that he received road estimates from Payne & Dolan. Discussed road bids and grants. Going to sell park trailer that is currently at Generations Park on Wisconsin Surplus. Discussed cost of storage containers and storage sheds.

Committee Updates:

- a. **EMS:** Discussed uses/sale of Marshall EMS's building and equipment.
- b. **Parks:** Make sure Parks Poster Board is displayed at the Election on 4/5/22.
- c. **Fire:** None.
- d. **Town Zoning:** None.
- e. **Planning Commission:** None.

Audit and Pay Bills: Supervisor J Seltzner made a motion to approve the bills as presented. Supervisor D Yelk seconded. Aye Votes: D Yelk, J Seltzner. Nay Votes: None. Motion carried.

Old Business/New Business:

Review Highway Patrolman Job Description. Tabled. No action was taken.

Review Assistant Highway Patrolman Job Description: Tabled. No action was taken.

Review Traffic Study from the Village of Cottage Grove. Clerk R Wiedenbeck provided copy of traffic study that shows the raw data.

Correspondence: None.

Items for next meeting agenda: Bids for Water Bubbler.

Adjournment. Supervisor D Yelk moved to adjourn the meeting. Meeting adjourned at 6:01 p.m. Next meeting will be April 11, 2022 at 4:00 p.m.

Rhonda L Wiedenbeck, Clerk
Town of Sun Prairie