

**TOWN OF SUN PRAIRIE  
PLAN COMMISSION MEETING MINUTES  
May 16, 2022**

**Call to Order:** The meeting of the Town of Sun Prairie Plan Commission was called to order at 5:33 p.m. The following members were present: Chairman, D Yelk, M Lydon, D Kalmerton, A Meyer, P Stang, J Case, J Tatar and Secretary, K Weisensel. **Guests:** Dan and Lori Kvalheim and Chad Fisher, Representative from Lakeshore Construction.

**Pledge of Allegiance:** A Meyer led the pledge.

**Statement of Public Notice:** Record in the minutes that the notice of this meeting was posted on the three Town bulletin boards and the Town website on May 12, 2022.

**Approve minutes from prior meeting:** P Stang made a motion to approve minutes from planning commission meeting, 4/18/22. Seconded by D Kalmerton. Motion carried.

**Preliminary Hearing:** on a request from Lakeshore Construction, to rezone Parcel #0811-222-8000-7, 4.119 acres, currently zoned A-1 (EX) (Exclusive Agriculture), located at 2256 County Highway T. Dan & Lori Kvalheim want to split this parcel into 2 lots and sell 1 lot to Charter Communications. Charter Communications currently leases this whole parcel and has a small communication building on it. They would like to build a new communication building and maybe put up a 20' or 30' communications tower. The Kvalheims would like to keep the other parcel and clean it up. A motion was made to rezone Lot # 1 to IND (Industrial) with a CUP, 1.966 acres, and Lot #2, 1.455 acres and remain with the farm will be zoned EA (Exclusive Agriculture).

The Conditional Use Permit for Charter Communications includes the following verbiage:

- Size of communications building is to be no bigger than 2,000 sq. ft.
- A communications tower is to be no higher than 30 ft. unless a new Conditional Use Permit is issued.
- Old communications building is to be tore down by December 31, 2025.
- Low outdoor lighting for security purposes only.

Motion by: P Stang

Seconded by: J Tatar

Motion carried.

**Update on Comprehensive Plan:** M Lydon and J Tatar gave a brief overview of the recent listening session, which was held on May 12<sup>th</sup>. They were happy with the turn out of Town residents both in person and via zoom. Some very good ideas and thoughts were brought up and were discussed. There are 2 more listening sessions scheduled for June 7<sup>th</sup> and July 14<sup>th</sup>.

**Set Next Meeting Date/Adjournment:** The next meeting of the Town of Sun Prairie Planning Commission is set for Monday, June 20, 2022 at 5:30 p.m. J Tatar moved to adjourn the meeting. Meeting adjourned at 6:53 p.m. Motion carries.

Kay Weisensel, Secretary  
Town of Sun Prairie Planning Commission