

TOWN OF SUN PRAIRIE
Regular Town Board Meeting
September 12, 2022

Call to Order: Chairman L Updike called the board meeting to order at 4:00 p.m. at the Town Hall, 5556 Twin Lane Road. Supervisor D Yelk, Supervisor J Seltzner, Patrolman J Schuster, Clerk R Wiedenbeck, and Treasurer K Weisensel were present.

Statement of Public Notice: Record in the minutes that the notice of this meeting was posted on the three Town bulletin boards on September 8, 2022.

Pledge of Allegiance: Supervisor J Seltzner led the pledge.

Approve Minutes of Prior Meetings: Supervisor D Yelk motioned to approve minutes from 8-22-2022. Supervisor J Seltzner seconded. Aye Votes: L Updike, D Yelk, J Seltzner. Nay Votes: None. Motion carries.

Presentation from the Public: None.

Consider and Take Action: Charter/Spectrum Project – review and discuss how much to charge per bore for this project in the Township. Supervisor D Yelk motioned to approve a charge of \$75 per Bore with a \$7500 Bond which will held in escrow by the township for 2 years. Supervisor J Seltzner seconded. Aye Votes: L Updike, D Yelk, J Seltzner. Nay Votes: None. Motion carries.

Consider and Take Action: Discussion of Employee Handbook. Discussed ‘Lost Wages Due to Work Related Injury’ on page 8 of the ‘Employee Handbook’, adding the following sentence to the first paragraph at the end of the paragraph, “No action required until after the third day of injury, the employee must then file a Workman’s Compensation Claim.

Discussed ‘Amount of Vacation’ on page 10 of the ‘Employee Handbook’. Supervisor J Seltzner made a motion to change the third line on vacation chart from 2-5 years to 1-5 years under ‘Anniversary Year Completed’. Supervisor D Yelk seconded. Aye votes: L Updike, D Yelk, J Seltzner. Nay Votes: None. Motion carries.

Consider and Take Action: Review and discuss the Town of Sun Prairie EMS Termination Proposal with District 14. Discussed, no action was taken. Carry forward to next Board Meeting on 9-26-22.

Consider and Take Action: Discussion of the decision made from the Railroad concerning the crossing on Twin Lane Rd. There is no final decision yet. The Railroad will be trimming and cutting down trees in the SE quadrant to improve visibility. They will reevaluate the visibility once this is completed.

Consider and Take Action: Payment to Wolf Paving. Ok to pay Inv# 71109 in the amount of \$235,109.85 which includes the following roads: Berlin Road, Runaround Road, and Deer Creek Run. Inv# 71412 and 71427 for Town Hall Road were not approved for payment due to the overlay did not meet the standards of the Town Board. Patrolman J Schuster will be contacting Belkin Engineering to take a look at Town Hall Rd and provide us with his opinion on what needs to be done.

Consider and Take Action: Discussion of rates for non-traffic citations. Treasurer K Weisensel provided a copy of the ‘Municipal Court Bond Schedule’ that shows what the additional costs are that are added on automatically to each citation that is issued. It was discussed. No action was taken.

Consider and Take Action: Discussion of Solar Energy Ordinance #2022-3. Supervisor D Yelk would like to present this ordinance to the Planning Commission first, for their input.

Road Report: Patrolman J Schuster reported there were no trees down after the weekend rain.

Committee Updates:

- a. **EMS:** Meeting tomorrow night 9-13-22.
- b. **Parks:** Meeting tomorrow night 9-13-22.
- c. **Fire:** Supervisor D Yelk had a meeting with Chief Garrison and Jerry Derr
- d. **Town Zoning:** Chairman L Updike had a zoom meeting with the 6 Towns and discussed a proposal to increase the size of Accessory Building beyond the size of the principal structure through a “Conditional Use Permit”.
- e. **Planning Commission:** None.

Audit and Pay Bills: Supervisor J Seltzner motioned to approve bills as presented. Supervisor D Yelk seconded. Aye Votes: L Updike, D Yelk, J Seltzner. Nay Votes: None. Motion carries.

Old Business/New Business:

Supervisor D Yelk brought up that a resident Stephen Drunasky put up a building without a Land Use or Building Permit. He did apply for the Land Use Permit, but never paid for it. Supervisor D Yelk is to contact Stephen Drunasky and request that he attends the next board meeting on 9-26-22 at 4pm to discuss payment of these permits. Treasurer K Weisensel will also send him a letter inviting him to this meeting.

Chairman L Updike brought up that the Dane County Towns Association (DCTA) membership meeting will be on September 21, 2022 at 6:30pm at Town of Westport.

Chairman L Updike brought up “Friends of the Park” Organization that resident Roger Fetterly is associated with and requested that Treasurer K Weisensel call Mr. Fetterly and find out the details.

2023 Budget Meeting Dates:

10-5-22	Wed	7-9am	2023 Budget Meeting
10-12-22	Wed	7-9am	2023 Budget Meeting
10-19-22	Wed	7-9am	2023 Budget Meeting
10-26-22	Wed	7-9am	2023 Budget Meeting

Correspondence: None.

Items for next meeting agenda: Sun Prairie EMS Termination Proposal, Charter – need map of boring locations and bond template, Town Zoning Items from Lyle. Resident Stephen Drunasky.

Adjournment. Supervisor J Seltzner moved to adjourn the meeting. Meeting adjourned at 6:58 p.m. Next meeting will be on September 26, 2022 at 4 p.m.

Rhonda L Wiedenbeck, Clerk
Town of Sun Prairie