

TOWN OF SUN PRAIRIE
Regular Town Board Meeting
October 24, 2022

Call to Order: Chairman, L Updike called the board meeting to order at 4:00 a.m. at the Town Hall, 5556 Twin Lane Road. Supervisor, D Yelk, Supervisor, J Seltzner, Patrolman, J Schuster, Clerk, R Wiedenbeck and Treasurer, K Weisensel were present. **Residents present:** Tammy Moodie, Dan Weisensel, Bryan Yoemans, Andrew Kirch, Joua Vang and Senior Client Specialist, Michelle Strauss from The Horton Group.

Statement of Public Notice: Record in the minutes that the notice of this meeting was posted on the three Town bulletin boards on October 20, 2022.

Pledge of Allegiance: Clerk, R Wiedenbeck led the pledge.

Approve Minutes of Prior Meetings: Supervisor, J Seltzner motioned to approve minutes from 10-5-2022. Supervisor, D Yelk seconded. Aye Votes: L Updike, D Yelk, J Seltzner. Nay Votes: None. Motion carries.

Presentation from the Public: None.

Consider and Take Action: on a request from Andrew Kirch on Parcel #0811-241-8770-3, currently zoned A-1(EX) (Exclusive Agriculture District), located at 5491 County Highway TT. Andrew would like to split off 5.357 acres and the existing home from the current 12.75 acres and rezone it to SFR (Single Family Residence). The remaining 7.393 acres would also be rezoned to SFR (Single Family Residence). The two properties will have a shared driveway. Supervisor, D Yelk made a motion to approve the rezone and the creation of the 2 lots. Supervisor, J Seltzner seconded. Aye Votes: L Updike, D Yelk, J Seltzner. Nay Votes: None. Motion carries.

Consider and Take Action: on a request from Tammy Moodie on Parcel #0811-192-9575-0, 11.019 acres, currently zoned RH-3 (Rural Homes District), located at 3064 Nelson Rd. Tammy would like to split off 2.161 acres and build a new home. A new driveway will come off of Nelson Rd., for the new home. Supervisor, D Yelk made a motion to approve the rezone of 2.161 acres to SFR (Single Family Residence) and the remaining 8.858 acres will remain AG (Agriculture). Supervisor, J Seltzner seconded. Aye Votes: L Updike, D Yelk, J Seltzner. Nay Votes: None. Motion carries.

Consider and Take Action: Complaint about a small engine business being run out of a home located at 2907 Vang Rd. that is currently zoned R-1 (Rural Home District). Joua Vang stated that his son-in-law moved in recently and wanted to run a small engine business. Joua is aware that he would have to rezone in order to do this. Joua stated that the extra gas tank that was in the ditch is gone and they are working on cleaning up all the lawn mowers and batteries on the lawn. No action was taken.

Presentation from The Horton Group: Michelle Strauss, Senior Client Specialist with The Horton Group gave a presentation on property, crime, inland marine, auto, general liability, law enforcement, public officials, excess liability and worker's compensation insurance. The board would like to give Rural Mutual Insurance Company the same opportunity to quote the same coverage before making a decision. No action was taken.

Consider and Take Action: Approve the Intergovernmental Agreement for the Northeast Community Court. The Town of Springfield wants to join the Northeast Community Court at this time. Supervisor, D Yelk made a motion to approve the Intergovernmental Agreement for the Northeast Community Court. Supervisor, J Seltzner seconded. Aye Votes: L Updike, D Yelk, J Seltzner. Nay Votes: None. Motion carries.

Consider and Take Action: Approval of a Human Resource specialist to look over the Employee Handbook and Job Descriptions for the Town of Sun Prairie. Resident, Kayla Weisensel, has 13 years of experience in Human Resources and has showed interest in working with the Town of Sun Prairie to review the Employee Handbook and Job Descriptions and give any feedback and/or recommendations back to the Town Board. Supervisor, J Seltzner made a motion that the Town will pay her \$50.00 per hour

for her time on this project. Supervisor, D Yelk seconded. Aye Votes: L Updike, D Yelk, J Seltzner. Nay Votes: None. Motion carries.

Consider and Take Action: Establish a per Diem for Town Board members for all meetings they attend. After a discussion, it was decided this consider and take action item should be on the agenda for the Elector's meeting in November. No action was taken.

Consider and Take Action: Approve the invoice for Wolf Paving & Excavating of Madison, WI., for the recent overlay work done this year on Town Hall Drive between Rademacher's buildings and County Highway T. Motion made by Supervisor, D Yelk to pay the invoice in the amount of \$187,147.38. Supervisor J Seltzner seconded. Aye Votes: L Updike, D Yelk, J Seltzner. Nay Votes: None. Motion carries.

Road Report: Patrolman, J Schuster reported that he has been mowing the ditches in the Town. He also is able to keep up with the workload in the absence of the Assistant Patrolman.

Committee Updates:

- a. **EMS:** Nothing.
- b. **Parks:** Nothing.
- c. **Fire:** Supervisor, D Yelk met with the Town of Burke and Fire Chief, C Garrison recently to go over fire budget numbers.
- d. **Town Zoning:** Nothing.
- e. **Planning Commission:** Nothing.

Audit and Pay Bills: Supervisor, J Seltzner motioned to approve the bills as presented. Supervisor, D Yelk seconded. Aye Votes: L Updike, D Yelk, J Seltzner. Nay Votes: None. Motion carries.

Old Business/New Business: Nothing.

Upcoming Town Board and 2023 Budget Meeting Dates:

10-5-22	Wed	7-10am	Town Board Meeting and 2023 Budget Meeting
10-12-22	Wed	7-10am	Town Board Meeting and 2023 Budget Meeting
10-19-22	Wed	7-9am	2023 Budget Meeting
10-24-22	Wed	4pm	Town Board Meeting
10-26-22	Wed	7-9am	2023 Budget Meeting

Correspondence: Nothing.

Items for next meeting agenda: Insurance premium proposal from Rural Mutual Insurance.

Closed Session: (ss 19.85): Supervisor, D Yelk moved to go into closed session pursuant to Wis. Stats. Sec. 19.85(1)(c) at 6:35 p.m. Supervisor, J Seltzner seconded. The Board discussed personnel issues.

Reconvene to Open Session (ss. 19.84): At 7:33 p.m. the Board reconvened to open session.

Adjournment. Supervisor D Yelk moved to adjourn the meeting. Meeting adjourned at 7:34 p.m. Next meeting will be on November 14, 2022 at 4 p.m.

Kay Weisensel, Deputy Clerk
Town of Sun Prairie