

**TOWN OF SUN PRAIRIE**  
**Regular Town Board Meeting**  
**January 9, 2023**

**Call to Order:** Chairman L Updike called the board meeting to order at 4:00 p.m. at the Town Hall, 5556 Twin Lane Road. Supervisor D Yelk, Supervisor J Seltzner, Patrolman J Schuster, Clerk R Wiedenbeck, and Treasurer K Weisensel were present. Guests: Mary Walker.

**Statement of Public Notice:** Record in the minutes that the notice of this meeting was posted on the three Town bulletin boards on January 5, 2023.

**Pledge of Allegiance:** Treasurer K Weisensel led the pledge.

**Approve Minutes of Prior Meetings:** Supervisor J Seltzner motioned to approve minutes from 12-12-2022. Supervisor D Yelk seconded. Aye Votes: L Updike, D Yelk, J Seltzner. Nay Votes: None. Motion carries.

**Presentation from the Public:** None.

**Consider and Take Action:** Approve CSM for Mary Walker combining Parcel #0811-141-8430-5 and Parcel #0811-141-8410-9 at 5765 Twin Lane Rd. Supervisor D Yelk motioned to approve. Supervisor J Seltzner seconded. Aye Votes: L Updike, D Yelk, J Seltzner. Nay Votes: None. Motion carries.

**Consider and Take Action:** Discuss how the Town would like to donate to the Sun Prairie Public Library Foundation's Capital Campaign. Options discussed: 1. Sending a letter asking for donations with the tax newsletter in December 2023. This would be discussed more at budget time in October 2023. 2. Sending a spring newsletter prior to the Spring Election with a section on donating to the Sun Prairie Public Library Foundation. This will be discussed at next board meeting. Supervisor D Yelk motioned to not use Town funds for the Sun Prairie Public Library. Supervisor J Seltzner seconded. Aye Votes: L Updike, D Yelk, J Seltzner. Nay Votes: None. Motion carries.

**Consider and Take Action:** Discuss Employee Trust Fund (ETF) and Wisconsin Retirement System (WRS). This was a discussion of retirement and health insurance benefits for the employees of the Town of Sun Prairie. Clerk R Wiedenbeck needs to do more research and will report at the next meeting.

**Consider and Take Action:** Employee Handbook. No discussion needed.

**Road Report:** Patrolman J Schuster reported that snow plowing is going good, he has patched holes on Bailey and Lonely Lane. Less salt used this year so far. Everything is running smoothly.

**Committee Updates:**

- a. **EMS:** Meeting on Tuesday, 1-17-23. There is a meeting every 3<sup>rd</sup> Tuesday of the month.
- b. **Parks:** None.
- c. **Fire:** Supervisor D Yelk reported there were 2071 calls in 2021, and 2354 calls in 2022. City of Sun Prairie - 81%, Town of Sun Prairie - 5%, Town of Bristol - 6%, Town of Burke - 6%.
- d. **Town Zoning:** Meeting tomorrow at 10 a.m. that is facilitated by CARPC for the potential of a boundary agreement with the City of Sun Prairie.
- e. **Planning Commission:** Meeting next Tuesday instead of Monday, due to MLK Holiday.

**Audit and Pay Bills:** Supervisor J Seltzner motioned to approve bills as presented on vendor report from 12-15-22 thru 12-31-22. Supervisor D Yelk seconded. Aye Votes: L Updike, D Yelk, J Seltzner. Nay Votes: None. Motion carries.

Supervisor J Seltzner motioned to approve bills as presented on vendor report from 1-1-2023 thru 1-11-2023. Supervisor D Yelk seconded. Aye Votes: L Updike, D Yelk, J Seltzner. Nay Votes: None. Motion carries.

**Old Business/New Business:** Treasurer K Weisensel received a complaint from a resident that rented the Town Hall recently, that the carpet was in horrible condition and that the Town Hall needed to be larger.

Supervisor J Seltzner brought up that he keeps calling the Town Hall and his calls keep getting dropped. Clerk R Wiedenbeck will call Frontier to get pricing for one line and canceling the fax line. Discussed the possibility of getting cell phone or a new phone system. Clerk R Wiedenbeck will get pricing.

**Correspondence:** None.

**Items for next meeting agenda:** (ETF)(WRS).

**Set Next Meeting Date:** Next Regular Town Board Meeting on January 23, 2023 at 4:00 p.m.

**Adjournment.** Supervisor J Seltzner moved to adjourn the meeting. Meeting adjourned at 5:31 p.m.

Rhonda L Wiedenbeck, Clerk  
Town of Sun Prairie