

TOWN OF SUN PRAIRIE
Regular Town Board Meeting
November 28, 2022

Call to Order: Chairman L Updike called the board meeting to order at 4:00 p.m. at the Town Hall, 5556 Twin Lane Road. Supervisor D Yelk, Supervisor J Seltzner, Patrolman J Schuster, Clerk R Wiedenbeck, and Treasurer K Weisensel were present.

Statement of Public Notice: Record in the minutes that the notice of this meeting was posted on the three Town bulletin boards on November 22, 2022.

Pledge of Allegiance: Supervisor J Seltzner led the pledge.

Approve Minutes of Prior Meetings: Supervisor J Seltzner motioned to approve minutes from 11-14-2022. Supervisor D Yelk seconded. Aye Votes: L Updike, D Yelk, J Seltzner. Nay Votes: None. Motion carries.

Presentation from the Public: None.

Consider and Take Action: Review the resolution for abandoning long driveways in the Township. Resolutions were not ready. No Action was taken.

Consider and Take Action: Approve and Adopt Amended Municipal Court Ordinance 2004-4. Supervisor D Yelk motioned to Approve and Adopt amended Municipal Court Ordinance 2004-4 as presented. Supervisor J Seltzner seconded. Aye Votes: L Updike, D Yelk, J Seltzner. Nay Votes: None. Motion carries.

Consider and Take Action: Approve Employee Handbook Changes. Supervisor D Yelk motioned to approve Employee Handbook changes. Supervisor J Seltzner seconded. Aye Votes: L Updike, D Yelk, J Seltzner. Nay Votes: None. Motion carries.

Road Report: Patrolman J Schuster reported he had both trucks checked out, and they are ready to go. Assistant Patrolman B Dodge came back to work today. Patrolman J Schuster did up a list of Job Duties for the Assistant Patrolman. The board reviewed the list and did not have any problems with it.

Committee Updates:

- a. **EMS:** Meeting on 12-12-22.
- b. **Parks:** Supervisor J Seltzner is appointed as the new Chair. Would like to tentatively schedule a meeting for Tuesday, December 13, 2022 at 7pm.
- c. **Fire:** Had a NEDFCU meeting.
- d. **Town Zoning:** Zoom meeting on 12-1-22, 1st an Appeal, then a meeting of the 6 Towns.
- e. **Planning Commission:** None.

Audit and Pay Bills: Supervisor D Yelk motioned to approve bills as presented. Supervisor J Seltzner seconded. Aye Votes: L Updike, D Yelk, J Seltzner. Nay Votes: None. Motion carries.

Old Business/New Business:

Supervisor J Seltzner brought up that he would like our Town Board Meetings to be conducted in a more-timely manner and that most meetings can be held to an hour or less than. The board agreed.

Clerk R Wiedenbeck brought up the Cyber Liability Insurance options through Rural Insurance, we had 3 options: \$1,000,000 for \$2237 per year, \$500,000 for \$1782 per year, and \$100,000 for \$152 per year. The board chose the \$100,000 option for \$152 per year. This is the exact same coverage as the other two

options. The new Insurance premium amount with the changes should be \$19,309 per year. Supervisor J Seltzner moved to spend the \$19,309. Supervisor D Yelk seconded. Aye Votes: L Updike, D Yelk, J Seltzner. Nay Votes: None. Motion carries.

Patrolman J Schuster brought up the question: does Assistant B Dodge get the same 6.8% for retirement as the employees enrolled in WRS (Wisconsin Retirement System)? Chairman L Updike stated any employee opting out of WRS are under the old policy and will receive 6%. Chairman L Updike made a motion, advised the clerk, that the 6% for the pension in lieu of being in WRS is based on the employees' W-2. Supervisor J Seltzner seconded. Aye Votes: L Updike, D Yelk, J Seltzner. Nay Votes: None. Motion carries.

Correspondence: None.

Items for next meeting agenda: Authorizing Clerk and Treasurer to pay routine bills through end of calendar year.

Set Next Meeting Date: Next Regular Town Board Meeting on December 12, 2022 at 3:30 p.m.

Adjournment. Supervisor J Seltzner moved to adjourn the meeting. Meeting adjourned at 4:55 p.m.

Rhonda L Wiedenbeck, Clerk
Town of Sun Prairie