

TOWN OF SUN PRAIRIE
Regular Town Board Meeting
June 26, 2023

Call to Order: Supervisor D Yelk called the board meeting to order at 4:00 p.m. at the Town Hall, 5556 Twin Lane Road. Supervisor J Seltzner, Clerk R Wiedenbeck, Treasurer K Weisensel and Patrolman J Schuster were present. Absent: Chairman L Updike. Guests: Paul Sogan from Poblocki Paving, Ron Treinen, Adam and Kayla Weisensel.

Statement of Public Notice: Record in the minutes that the notice of this meeting was posted on the three Town bulletin boards on June 22, 2023.

Pledge of Allegiance: Resident Adam Weisensel led the pledge.

Approve Minutes of Prior Meetings: Supervisor J Seltzner motioned to approve minutes from 6-12-2023. Supervisor D Yelk seconded. Aye Votes: D Yelk, J Seltzner. Nay Votes: None. Motion carries.

Presentation from the Public: Mr. Paul Sogan from Poblocki Paving received a letter from Supervisor D Yelk stating the parcel located on Hwy N & TT, located next to Steven's Construction, and which, Steven's Construction is using it for storage, does not have the proper zoning for this use. Mr. Sogan asked if we could hold off on the zoning requirement until they sell the parcel. The board agreed to hold off on requiring them to rezone until the property is sold, they have until 1/1/24. If it is not sold by 1/1/24, they would be required to rezone at that time. Mr. Sogan asked if Steven's Construction can continue to use it for storage. The Board agreed as long as Steven's keeps the property orderly.

Resident Adam Weisensel asked, "Why does the Planning Commission need to approve all "Conditional Use Permits" (CUP), even for sanitary fixtures in out buildings. Why can't they go directly to the Town Board"? Supervisor D Yelk replied: A CUP is a change of use of the property and is just short of a rezone. This change is for use beyond ordinary use, that's why conditions are being set. This change could affect the neighbors, which requires a public hearing, which is held at the Planning Commission level. This allows neighbors to voice their concerns in regards to this change. This is why a CUP is done at this level.

Consider and Take Action: Approve CSM for Michael Schuster for Parcel# 0811-123-8110-0, Parcel# 0811-122-9720-01 and Parcel# 0811-122-9720-0 at 1746 & 1786 State Hwy 19. Supervisor D Yelk motioned to approve the above CSM. Supervisor J Seltzner seconded. Aye Votes: D Yelk, J Seltzner. Nay Votes: None. Motion carries.

Consider and Take Action: Applications for Class A and Class B Fermented Malt Beverages, Liquor and Tobacco Licenses.

Circle C, LLC, DBA Chicken Licks: Supervisor D Yelk motioned to approve Class "B" and "Class B" Retail License. Supervisor J Seltzner seconded. Aye Votes: D Yelk, J Seltzner. Nay Votes: None. Motion carries.

Crossroads BP, aka Wisconsin Fuel: Supervisor J Seltzner motioned to approve Class "A" and "Class A" Retail License, and Cigarette License & Tobacco Product License. Supervisor D Yelk seconded. Aye Votes: D Yelk, J Seltzner. Nay Votes: None. Motion carries.

The Oaks Golf Course: Supervisor D Yelk motioned approve Class "B" and "Class B" Retail License, and Cigarette License & Tobacco Product License. Supervisor J Seltzner seconded. Aye votes: D Yelk, J Seltzner. Nay votes: None. Motion carries.

Consider and Take Action: Applications for Annual Operator Licenses. Supervisor J Seltzner motioned to approve all presented operator licenses with the exceptions of Emily J. Chaussee and Kelly M. Yelk. Supervisor D Yelk seconded. (Chris M. Blaser, Jessica M. Blaska, Skylar P. Eckhardt, Shaun R. Finley, Rylee M. Gaber, Chris T. Lander, Katie J. Lee, Liz J. Loppnow, Meagan K. Moore, Sophia E. Meide, Kendall N. Mueller, Mikayla J. Oertel, Quinn M. Myers, Melissa A. Parker, Savannah G. Perkins, Greta R. Pingel, Avery K. Potter, Madeline J. Schuett, Lucy B. Strey, Madeline J. Strey, Lauren D. Thomas, Andie E. Uelmen, Olivia I. Voelker, Rachel J. Weaver, Brayton A. Weisensel, Jenna K. Willis, Ashley M. Campbell-Storm, Denise L. Lafler, Lisa C. Blang, Ryan T. Boedefeld, Jessica R. Brown, Shelby M. Massie, Damon R. Norville, Martha L. Beinborn, Delanie J. Dennis, Stephanie-Lynn M. McGuire, Makayl C. Olson, Jenna C. Schoenfeld, Daniel I. Ross-Moore, Katie L. Stassi, Allison L. Tenpas. Aye votes: D Yelk, J Seltzner. Nay votes: None. Motion carries.

Consider and Take Action: Approve LP Contract for 2023-2024. Supervisor J Seltzner motioned to approve the 2023-2024 Propane Purchase Contract, the Prepay Plan at \$1.699 per gallon, in the amount of \$4,570.31. Also, the 2024-2025 Optional Propane Contract, Pay as You Go Plan, base price \$1.899. Supervisor D Yelk seconded. Aye votes: D Yelk, J Seltzner. Nay votes: None. Motion carries.

Road Report: Patrolman J Schuster reported he has started the 2nd pass on mowing ditches and Wolf Paving is done with paving and shouldering on Kelly Road and Breezy Lane.

Committee Updates:

- a. **EMS:** Nothing to report.
- b. **Parks:** Nothing to report.
- c. **Fire:** We received a letter from the Town of Burke in regards to the 2024 estimated fire budget increase. Need to schedule a NEDCFU meeting to discuss this letter.
- d. **Town Zoning:** Supervisor D Yelk presented a proposal for amending Chapter 1.0620, Section (4) of our townships' regulation regarding larger scale home-based businesses. Board agreed it should be presented to the Towns' Zoning Board.
- e. **Planning Commission:** Nothing to report.

Audit and Pay Bills: Supervisor J Seltzner motioned to approve bills as presented. Supervisor D Yelk seconded. Aye Votes: D Yelk, J Seltzner. Nay Votes: None. Motion carries.

Old Business/New Business:

Patrolman J Schuster reported that he applied for federal funding for 2025-2029, this would be for Bailey Road, between Hwy N and Forward Dr.

Supervisor D Yelk reported that he and Chairman L Updike attended the Boundary Agreement Meeting with the City of Sun Prairie on Thursday 6-22-23.

Correspondence: None.

Items for next meeting agenda: Annual Operator Licenses applications for Kelly M. Yelk and Emily J. Chaussee.

Set Next Meeting Dates: Next regular Town Board meetings July 10, 2023 at 2:45 p.m. and July 24, 2023 at 4:00 p.m.

Adjournment: Supervisor D Yelk moved to adjourn the meeting. Meeting adjourned at 5:02 p.m.

Rhonda Wiedenbeck, Clerk
Town of Sun Prairie