

TOWN OF SUN PRAIRIE
Regular Town Board Meeting
July 10, 2023

Call to Order: Chairman L Updike called the board meeting to order at 2:49 p.m. at the Town Hall, 5556 Twin Lane Road. Supervisor D Yelk, Supervisor J Seltzner, Clerk R Wiedenbeck, Treasurer K Weisensel and Patrolman J Schuster were present.

Statement of Public Notice: Record in the minutes that the notice of this meeting was posted on the three Town bulletin boards on July 6, 2023.

Pledge of Allegiance: Supervisor D Yelk led the pledge.

Approve Minutes of Prior Meetings: Supervisor J Seltzner motioned to approve minutes from 6-26-2023. Supervisor D Yelk seconded. Aye Votes: D Yelk, J Seltzner. Nay Votes: None. Abstain: L Updike. Motion carries.

Presentation from the Public: None.

Consider and Take Action: Approve Annual Operator Licenses for Kelly M. Yelk and Emily J. Chaussee. Supervisor J Seltzner motioned to approve the above. Chairman L Updike seconded. Aye Votes: L Updike, J Seltzner. Nay Votes: None. Abstain: D Yelk. Motion carries.

Consider and Take Action: Approve Ordinance Amendment 23-01, Creating a Conditional Use for Temporary Housing for Farmworkers with June 14th changes. Supervisor D Yelk motioned to approve Amendment 23-01, Creating a conditional use for Temporary Housing for Farm Workers. Supervisor J Seltzner seconded. Aye Votes: L Updike, D Yelk, J Seltzner. Nay Votes: None. Motion carries.

Road Report: Patrolman J Schuster reported the Weisensel/Statz culvert will probably be done the 1st week of August. Seal coating will be done at the beginning of August, and he is on the 2nd pass for mowing ditches. He had to do some more work on the Bailey Road Application for 2025-26. We should have an answer on this application before our budget for 2024 is approved.

Committee Updates:

- a. **EMS:** They have a problem with their gutters on the building in Marshall. Received 3 bids, no decision has been made. They had their audit and everything looks good.
- b. **Parks:** Nothing to report.
- c. **Fire:** Received a letter from the Town of Burke expressing their interest in possibly withdrawing from NEDCFU due to the cost of future fire services from Sun Prairie Fire & Rescue, Co., so there is a NEDCFU meeting scheduled for tomorrow, Tuesday, at 7:30 a.m.
- d. **Town Zoning:** Supervisor D Yelk reported that a resident built a garage without a Building permit or Land Use Permit. Resident will be completing a Variance request and will be coming before the Town Board on July 24, 2023 for review.
- e. **Planning Commission:** Meeting tomorrow night, Tuesday, at 5:30 p.m.

Audit and Pay Bills: Supervisor J Seltzner motioned to approve bills as presented. Supervisor D Yelk seconded. Aye Votes: L Updike, D Yelk, J Seltzner. Nay Votes: None. Motion carries.

Old Business/New Business:

The Town of Sun Prairie is due for a appraisal revaluation of the entire town. Clerk R Wiedenbeck reported that she heard back from Associated Appraisal about whether the Interior PRC Questionnaire for \$2350 was included in the quoted price of \$3600 for the mailings. The PRC Questionnaire for \$2350 is included in the \$3600. The Town Board decided in favor of having the PRC Questionnaire included in the required letter mailing that will be sent out before conducting onsite inspections at each residence.

Treasurer K Weisensel reported she received 2 bids for new carpet for the Town Hall & Office, Bisbee's Flooring Center and Y's Way Flooring. Supervisor D Yelk motioned to approve Bisbee's Flooring Center Bid with a 50% Down Payment. Chairman L Updike seconded. Aye votes: L Updike, D Yelk, J Seltzner. Nay votes: None. Motion carries.

Chairman L Updike received an email from Theresa at the Sun Prairie Library Foundation. The Foundation will be sending out a letter and he will be writing a couple of paragraphs supporting individual resident contributions to the library project. Chairman L Updike would like this letter sent out to all of the Town residents. He would like to reply that the Town will provide address labels, however, the library would do the letter and mailing, paying for the printing and postage. The Town Board agreed with this.

Correspondence: None.

Items for next meeting agenda: Garage on Garden Court, Addendum to Financial sheet w/new revenue estimates.

Set Next Meeting Dates: Next regular Town Board meeting is July 24, 2023 at 4:00 p.m.

Adjournment: Supervisor D Yelk moved to adjourn the meeting. Meeting adjourned at 4:18 p.m.

Rhonda Wiedenbeck, Clerk
Town of Sun Prairie