

**TOWN OF SUN PRAIRIE**  
**Regular Town Board Meeting**  
**July 24, 2023**

**Call to Order:** Chairman L Updike called the board meeting to order at 4:00 p.m. at the Town Hall, 5556 Twin Lane Road. Supervisor D Yelk, Supervisor J Seltzner, Clerk R Wiedenbeck, and Patrolman J Schuster were present. Absent: Treasurer K Weisensel. Guests: Bob Schmidt with Madison Area Radio Control Society, Mike Mitchell, Bob Smith, Bret Clostermery, John Bailey, and Adam and Kayla Weisensel.

**Statement of Public Notice:** Record in the minutes that the notice of this meeting was posted on the three Town bulletin boards on July 20, 2023.

**Pledge of Allegiance:** Supervisor D Yelk led the pledge.

**Approve Minutes of Prior Meetings:** Supervisor J Seltzner motioned to approve minutes from 7-10-2023. Supervisor D Yelk seconded. Aye Votes: L Updike, D Yelk, J Seltzner. Nay Votes: None. Motion carries.

**Presentation from the Public:** None.

**Consider and Take Action:** Approve Conditional Use Permit (CUP) request from Adam Weisensel on Parcel #0811-133-4011-0, to add a bathroom facility in a new Ag accessory building. Supervisor D Yelk motioned to approve the CUP with the following conditions: 1. Installation of plumbing fixtures does not authorize use of an accessory structure for human habitation. 2. Plumbing fixtures shall drain to an approved on-site waste treatment system or sewer and shall meet all plumbing code requirements. 3. A building permit shall be obtained for all plumbing improvements or modification. Supervisor J Seltzner seconded. Aye votes: L Updike, D Yelk, J Seltzner. Nay votes: None. Motion carries.

**Consider and Take Action:** Approve the Conditional Use Permit (CUP) request and a rezone request from Bret Clostermery on Parcel #0811-343-0523-0, to add a bathroom facility in a new cabana/pool house. Supervisor D Yelk motioned to approve the zoning change from R-1 Residential District (Legacy) to SFR Single-Family Residential District (Town Zoning) and to include a Conditional Use Permit (CUP) to allow a bathroom facility in a new cabana/pool house with the following conditions: 1. Installation of plumbing fixtures does not authorize use of an accessory structure for human habitation. 2. Plumbing fixtures shall drain to an approved on-site waste treatment system or sewer and shall meet all plumbing code requirements. 3. A building permit shall be obtained for all plumbing improvements or modification. Supervisor J Seltzner seconded. Aye votes: L Updike, D Yelk, J Seltzner. Nay votes: None. Motion carries.

**Consider and Take Action:** Approve a request from Michael Mitchell to rezone parcel #0811-274-8000-5, 40 acres, located at 5075 County Hwy TT, Cottage Grove WI 53527, currently zoned A1-EX (Exclusive Agriculture) (Legacy) to AE (AG Enterprise) in the new Town Zoning with a Conditional Use Permit (CUP). The CUP is for the operation of a remote-control aircraft flying field for the Madison Area Radio Control Society, Inc. The need for CUP requires the property to be rezoned out of Legacy zoning per General Engineering Co. (GEC). The CUP has been approved by the Planning Commission. Supervisor D Yelk motioned to approved the above rezone and CUP with the following conditions: 1. Conditional Use Permit shall be for operation of a remote-control aircraft flying field for the Madison Area Radio Control Society, Inc. 2. Operations shall follow AMA (Academy of Model Aeronautics) safety standards. 3. Noise restrictions limited to 85 decibels. 4. Remote control devices shall operate at less than 400 feet. 5. Hours of operation will be dawn until dusk, 7 days a week. 6. Special events including night flying.

7. Subject property shall be in compliance with all local, county, and state stormwater and erosion control requirements. 8. The property shall be maintained in a clean and orderly manner. 9. This CUP shall expire upon sale of the property to an unrelated third party. Supervisor J Seltzner seconded. Aye votes: L Updike, D Yelk, J Seltzner. Nay votes: None. Motion carries.

**Consider and Take Action:** Approve a Variance application for 4787 Garden Court. This is deferred until location survey is completed.

**Road Report:** Patrolman J Schuster reported that he was continuing to mow and the Weisensel/Statz culvert on Twin Lane Road will be completed in the near future.

**Committee Updates:**

- a. **EMS:** Nothing to report.
- b. **Parks:** Nothing to report.
- c. **Fire:** They are working on putting a meeting together with Town of Burke and the City of Sun Prairie.
- d. **Town Zoning:** Supervisor D Yelk reported that he is still working on amending Chapter 1.0620, Section (4) of our Town Zoning ordinance regarding larger scale home-based businesses.
- e. **Planning Commission:** Nothing to report.

**Audit and Pay Bills:** Supervisor J Seltzner motioned to approve bills as presented. Supervisor D Yelk seconded. Aye Votes: L Updike, D Yelk, J Seltzner. Nay Votes: None. Motion carries.

**Old Business/New Business:**

Clerk R Wiedenbeck presented the Employee Handbook with updated changes. If there are no more updates, the Employee Handbook will be distributed to the employees.

**Correspondence:** None.

**Items for next meeting agenda:** None.

**Set Next Meeting Dates:** Next regular Town Board meetings are August 14, 2023 at 4:00 p.m. and August 28, 2023 at 4:00 p.m.

**Adjournment:** Supervisor D Yelk moved to adjourn the meeting. Meeting adjourned at 5:22 p.m.

Rhonda Wiedenbeck, Clerk  
Town of Sun Prairie