

TOWN OF SUN PRAIRIE
Regular Town Board Meeting
August 28, 2023

Call to Order: Supervisor D Yelk called the board meeting to order at 4:02 p.m. at the Town Hall, 5556 Twin Lane Road. Supervisor J Seltzner, Clerk R Wiedenbeck, Treasurer K Weisensel, and Patrolman J Schuster were present. Absent: Chairman L Updike.

Statement of Public Notice: Record in the minutes that the notice of this meeting was posted on the three Town bulletin boards on August 24, 2023.

Pledge of Allegiance: Supervisor J Seltzner led the pledge.

Approve Minutes of Prior Meetings: Supervisor J Seltzner motioned to approve minutes from 8-14-2023. Supervisor D Yelk seconded. Aye Votes: D Yelk, J Seltzner. Nay Votes: None. Motion carries.

Presentation from the Public: None.

Consider and Take Action: Approve Conditional Use Permit request from Joel & Sharon Haraldson on Parcel #0811-152-9140-1, to add a bathroom facility in a new accessory building. Supervisor J Seltzner motioned to approve Conditional Use Permit with the following conditions: 1. Installation of plumbing fixtures does not authorize use of an accessory structure for human habitation. 2. Plumbing fixtures shall drain to an approved on-site waste treatment system or sewer and shall meet all plumbing code requirements. 3. A building permit shall be obtained for all plumbing improvements or modifications. It will conform to all sanitation requirements and environment issues when the new septic and home are completed. Supervisor D Yelk seconded. Aye Votes: D Yelk, J Seltzner. Nay Votes: None. Motion carries.

Consider and Take Action: Discuss and approve the installation of stop signs at the railroad crossing on Twin Lane Rd., in both directions as per the request from the Wisconsin & Southern Railroad. This letter was an order to install stop signs at Crossing #392193G, not a request. The Town of Sun Prairie will install Stop Signs at the Twin Lane Rd., with an additional sign posted stating, "Stop Signs ordered per Wisconsin & Southern Railroad LLC".

Road Report: Patrolman J Schuster reported he starting to do shouldering, sealcoating is complete, salt shed is full and ready for winter, and all is going well.

Committee Updates:

- a. **EMS:** Town of Sun Prairie will be receiving another check from Marshal EMS.
- b. **Parks:** Next meeting on Tuesday, September 5, 2023.
- c. **Fire:** Received notice from the Town of Burke, they are leaving NEDCFU effective June 2024.
- d. **Town Zoning:** Nothing to report.
- e. **Planning Commission:** Nothing to report

Audit and Pay Bills: Supervisor J Seltzner motioned to approve bills as presented plus an additional \$3,000 for Board Member Salaries for a total of \$18,294.65. Supervisor D Yelk seconded. Aye Votes: D Yelk, J Seltzner. Nay Votes: None. Motion carries.

Old Business/New Business: None.

Correspondence: None.

Items for next meeting agenda: Approve the CSM for Gary Ziegler, Jr. for Lot #2, if the Conservation Easement is signed and recorded.

Set Next Meeting Dates: Next regular Town Board meetings are September 11, 2023 at 4:00 p.m. and September 25, 2023 at 4:00 p.m.

Adjournment: Supervisor J Seltzner moved to adjourn the meeting. Meeting adjourned at 4:26 p.m.

Rhonda Wiedenbeck, Clerk
Town of Sun Prairie