

**TOWN OF SUN PRAIRIE**  
**Regular Town Board Meeting**  
**September 25, 2023**

**Call to Order:** Chairman L Updike called the board meeting to order at 4:00 p.m. at the Town Hall, 5556 Twin Lane Road. Supervisor D Yelk, Supervisor J Seltzner, Clerk R Wiedenbeck, Treasurer K Weisensel, and Patrolman J Schuster were present. Guests: Cejay Rosas and Jake Smith.

**Statement of Public Notice:** Record in the minutes that the notice of this meeting was posted on the three Town bulletin boards on September 21, 2023.

**Pledge of Allegiance:** Treasurer K Weisensel led the pledge.

**Approve Minutes of Prior Meetings:** Supervisor J Seltzner motioned to approve minutes from 9-11-2023. Supervisor D Yelk seconded. Aye Votes: L Updike, D Yelk, J Seltzner. Nay Votes: None. Motion carries.

**Presentation from the Public:** Residents Cejay Rosas and Jake Smith presented a Conditional Use Permit Application to start a business called: “Hay Bale Haven”, located at 3090 Bailey Road that is currently zoned A-1(EX) (Exclusive Agriculture). The request was reviewed by the Town Board, and it was determined that they did not need a “Conditional Use Permit” at this time as long as they stay within the provisions of Legacy Zoning, Chapter 10.123, (b) 3, pages 10-29 rev. 04/30/17. They will need to work with our Patrolman J Schuster in regards to adding an additional driveway, if they want to continue this business in the future. There was no action taken.

**Consider and Take Action:** Approve CSM for Gary Ziegler, Jr., for Parcel #0811-303-9110-0. Resident did not show. No action was taken. Deferred to next board meeting.

**Road Report:** Patrolman J Schuster reported he did some patching on Bailey Road, he also did some shouldering from Bird St. to County Hwy N. He will start mowing ditches soon.

**Committee Updates:**

- a. **EMS:** Will be receiving a refund check for the gutters that were installed on the Marshall EMS building. It was reported that they have responded to 65 more calls this year, than last year.
- b. **Parks:** A meeting is set for October 3, 2023 at 5 p.m.
- c. **Fire:** It was reported that out of approx. 72 Fire calls, 38 of them were EMS Assist calls.
- d. **Town Zoning:** Nothing to Report.
- e. **Planning Commission:** An Open House for the Comprehensive Plan Future Map Update is scheduled for Thursday, September 28, 2023, from 5:00 p.m. to 6:30 p.m., and October 10, 2023 from 7:00 p.m. to 8:30 p.m.

**Audit and Pay Bills:** Supervisor J Seltzner motioned to approve bills as presented. Supervisor D Yelk seconded. Aye Votes: L Updike, D Yelk, J Seltzner. Nay Votes: None. Motion carries.

**Old Business/New Business:** Supervisor J Seltzner motioned to approve 3 days of funeral leave for a Town employee, for the loss of her significant other. Supervisor D Yelk seconded. Aye Votes: L Updike, D Yelk, J Seltzner. Nay Votes: None. Motion carries.

**Correspondence:** None.

**Items for next meeting agenda:** Approve the CSM for Gary Ziegler, Jr., if the Conservation Easement is signed and recorded.

**Set Next Meeting Dates:** Next regular Town Board meetings are 10-9-23 and 10-23-23 at 4:00 p.m.

**Adjournment:** Supervisor J Seltzner moved to adjourn the meeting. Meeting adjourned at 5:27 p.m.

Rhonda Wiedenbeck, Clerk  
Town of Sun Prairie