

**TOWN OF SUN PRAIRIE**  
**Regular Town Board Meeting**  
**February 26, 2024**

**Call to Order:** Chairman L Updike called the board meeting to order at 4:00 p.m. at the Town Hall, 5556 Twin Lane Road. Supervisor D Yelk, Supervisor J Seltzner, Clerk R Wiedenbeck, Treasurer K Weisensel, and Patrolman J Schuster were present.

**Statement of Public Notice:** Record in the minutes that the notice of this meeting was posted on the three Town bulletin boards on February 21, 2024.

**Pledge of Allegiance:** Supervisor D Yelk led the pledge.

**Approve Minutes of Prior Meetings:** Supervisor D Yelk motioned to approve minutes from 2-12-2024. Supervisor J Seltzner seconded. Aye Votes: D Yelk, J Seltzner. Nay Votes: None. Abstain: L Updike. Motion carries.

**Presentation from the Public:** None.

**Consider and Take Action:** Adopt Ordinance 2024-1, An Ordinance to Adopt the Amended Comprehensive Plan of the Town of Sun Prairie, Dane County, Wisconsin. We are still waiting for the Future Land Use Map to be updated. No action was taken.

**Consider and Take Action:** Railroad Letter for crossing on Twin Lane Rd. We sent the letter to our Attorney, Mark Hazelbaker for review, and he replied that the Railroad Commissioner could legally order the Town to install flashing stop signs. Mr. Hazelbaker did not offer any other options going forward. The Board discussed installing 45 mph signs versus stop signs. In response to the letter from the Office of the Commissioner of Railroads, Supervisor D Yelk motioned to change the speed limit on Twin Lane Road, to 45 mph, North of State Hwy. 19 to the Town line. Signs will be posted in the proper places. Supervisor J Seltzner seconded. Aye votes: L Updike, D Yelk, J Seltzner. Nay votes: None. Motion carries.

**Road Report:** Patrolman J Schuster reported it has been quiet, tree trimming will be started this week.

**Committee Updates:**

**EMS:** Had a meeting last week. Still working on collecting outstanding bills.

**Parks:** Will hire Good Oak to do more work on the walking paths at Generations Park. Patrolman J Schuster will do the mowing and garbage collection at the park this year.

**Fire:** Received Fire contract. Need to schedule a NEDCFU meeting to discuss.

**Town Zoning:** Zoom Meeting scheduled for 3-14-24.

**Planning Commission:** Discussed the issue with a garage being constructed in the township. Our Building Inspector has red-flagged this project because the Town has not received a location survey or a building permit. Since this resident is not in compliance, the Town will start to issue tickets until the resident comes into compliance with the Town Zoning Laws.

Supervisor D Yelk received a complaint from a resident about our Building Inspector and discussed it with him this morning. Our Building Inspector, Chris is willing to meet with Doug and the resident to discuss this. No action was taken.

**Audit and Pay Bills:** Supervisor J Seltzner motioned to approve bills as presented plus an additional \$2,997.00 for new voting booths for a total of \$33,300.21. Supervisor D Yelk seconded. Aye Votes: L Updike, D Yelk, J Seltzner. Nay Votes: None. Motion carries.

**Old Business/New Business:** Chairman L Updike, Clerk R Wiedenbeck, and Treasurer K Weisensel attended the WTA conference on February 23, 2024. Topics were Board of Review (BOR) Certification Training, Shared Revenue Update and Small Bridge/Culvert Program Details, and Town Responsibilities. A brief recap was given.

**Correspondence:** None.

**Items for next meeting agenda:** Comprehensive Plan Ordinance, Fire Contract, Dan Grady, for Marshall Schools and Delmore Consulting Contract.

**Set Next Meeting Date:** The next town board meetings are March 11 & 25, 2024 at 4:00 pm, and April 8 & 22, 2024 at 4:00 pm. Annual Meeting will be held on April 16, 2024 at 6:00 pm

**Closed session (ss. 19.85):** The Town Board will convene in closed session pursuant to Wis. Stats. § 19.85(1)(e) for the purpose of discussing a business contract. Closed session was not needed.

**Adjournment:** Chairman L Updike moved to adjourn the meeting. Meeting adjourned at 5:09 p.m.

Rhonda Wiedenbeck, Clerk  
Town of Sun Prairie