

**TOWN OF SUN PRAIRIE**  
**Regular Town Board Meeting**  
**March 11, 2024**

**Call to Order:** Chairman L Updike called the board meeting to order at 4:00 p.m. at the Town Hall, 5556 Twin Lane Road. Supervisor D Yelk, Supervisor J Seltzner, Clerk R Wiedenbeck, Treasurer K Weisensel, and Patrolman J Schuster were present. Guests: Dan Grady, District Administrator and Kristin Wilkinson, Business Manager with the Marshall School District, and Andrea Andrews, Candidate for District 20 Supervisor. Resident Mark Lydon.

**Statement of Public Notice:** Record in the minutes that the notice of this meeting was posted on the Town bulletin board located and the Town Hall and the Town's Official Website on March 7, 2024.

**Pledge of Allegiance:** Clerk R Wiedenbeck led the pledge.

**Approve Minutes of Prior Meetings:** Supervisor J Seltzner motioned to approve minutes from 2-26-2024. Supervisor D Yelk seconded. Aye Votes: L Updike, D Yelk, J Seltzner. Nay Votes: None. Motion carries.

**Presentation from the Public:**

Dan Grady, District Administrator of Marshall Schools, and Kristin Wilkinson, Business Manager from the Marshall School District presented the information for the referendum that will be on the April 2, 2024, ballot. For more information on this referendum log onto [www.marshallschools.org](http://www.marshallschools.org).

**Consider and Take Action:** Adopt Ordinance 2024-1, An Ordinance to Adopt the Amended Comprehensive Plan of the Town of Sun Prairie, Dane County, Wisconsin. Supervisor D Yelk motioned to Adopt Ordinance 2024-1 as presented. Supervisor J Seltzner seconded. Aye Votes: L Updike, D Yelk, J Seltzner. Nay Votes: None. Motion carries.

**Consider and Take Action:** Amended Fire Contract. Supervisor D Yelk motioned to approve the Fire Contract with the City of Sun Prairie with the amendments made in blue. Treasurer K Weisensel will forward the amended contract to the City of Sun Prairie for their approval. Supervisor J Seltzner seconded. Aye votes: L Updike, D Yelk, J Seltzner. Nay votes: None. Motion carries.

**Consider and Take Action:** Delmore Consulting Contract. Supervisor D Yelk motioned to approve the Delmore Consulting Agreement to collect and input data on all the 6-20 ft. bridges and culverts in our jurisdiction. Supervisor J Seltzner seconded. Aye Votes: L Updike, D Yelk, J Seltzner. Nay Votes: None. Motion carries.

**Consider and Take Action:** Discuss SAFEbuilt Contract. Chris Butschke has resigned from SAFEbuilt. SAFEbuilt will continue to service our Town. Our contract with SAFEbuilt runs until November of this year. Treasurer K Weisensel is going to contact other municipalities around us and ask who they use for building inspectors. No action was taken at this time.

**Road Report:** Patrolman J Schuster reported that the tree trimming has been completed at this time. He is working on putting up the new 45 mph signs for the railroad crossing on Twin Lane Road.

**Committee Updates:**

**EMS:** Still working on collecting outstanding bills.

**Parks:** Had a meeting, everything went well. There is a controlled burn scheduled for today at 5pm.

**Fire:** Nothing to report.

**Town Zoning:** Zoom Meeting scheduled for 3-14-24.

**Planning Commission:** Nothing to report.

**Audit and Pay Bills:** Supervisor J Seltzner motioned to approve bills as presented. Supervisor D Yelk seconded. Aye Votes: L Updike, D Yelk, J Seltzner. Nay Votes: None. Motion carries.

**Old Business/New Business:** None.

**Correspondence:** DCTA (Dane County Towns Assoc.) 2023 Year End Report and 2024 Membership Request.

**Items for next meeting agenda:** None.

**Set Next Meeting Date:** The next town board meetings is March 25, 2024 at 4:00 pm,

**Closed session (ss. 19.85):** The Town Board will convene in closed session pursuant to Wis. Stats. § 19.85(1)(e) for the purpose of discussing a business contract. Closed session was not needed.

**Adjournment:** Supervisor D Yelk moved to adjourn the meeting. Meeting adjourned at 5:16 p.m.

Rhonda Wiedenbeck, Clerk  
Town of Sun Prairie