

**TOWN OF SUN PRAIRIE**  
**Regular Town Board Meeting**  
**February 24, 2025**

**Call to Order:** Supervisor D Yelk called the board meeting to order at 4:00 p.m. at the Town Hall, 5556 Twin Lane Road. Supervisor J Seltzner, Clerk R Wiedenbeck, Treasurer K Weisensel and Patrolman J Schuster were present. Guests: Residents Karen & Phil Kast, Aaron Harrison, Sandy & Bruce Peterson, Joan Dollak, Lloyd & Deb Klein, and Brian & Sarah Lee. Absent: L Updike.

**Statement of Public Notice:** Record in the minutes that the notice of this meeting was posted on the Town bulletin board located at the Town Hall and the Town's website on February 19, 2025.

**Pledge of Allegiance:** Supervisor J Seltzner led the pledge.

**Approve Minutes of Prior Meeting:** Supervisor J Seltzner motioned to approve minutes from 1-27-25. Supervisor D Yelk seconded. Aye votes: D Yelk, J Seltzner. Nay votes: None. Motion carries.

**Presentation from the Public:** None.

**Consider and Take Action:** Approve the CSM for Aaron Harrison. Supervisor J Seltzner motioned to approve the CSM for Aaron Harrison. Supervisor D Yelk seconded. Aye votes: D Yelk, J Seltzner. Nay votes: None. Motion carries.

**Consider and Take Action:** Discuss how to resolve the tax dispute on the assessment for Parcel #0811-222-8710-8, located at 5486 Town Hall Drive. This was discussed and the board explained that the residents need to pay the full tax amount due, even though it was determined that Associated Appraisals' had made a clerical error. They will eventually be paid back through the State's Chargeback procedure. The Klein's stated they would like to do a letter to Associated Appraisals and asked if the Town's 2 Supervisor's would sign also. Supervisor D Yelk agreed. No action was taken.

**Consider and Take Action:** Resolve the dog barking nuisance at 4775 Cardinal Lane. Several neighbors were present to voice their concerns about the excessive dog barking issue at 4775 Cardinal Lane. This was discussed extensively. Supervisor D Yelk stated that the Town of Sun Prairie will be issuing citations to the owner of the dogs. No other action was taken.

**Consider and Take Action:** Approve the letter of support to the WI Public Service Commission for the fiber expansion project from Frontier Communications taking place within the Town of Sun Prairie. Supervisor J Seltzner motioned to approve letter of support. Supervisor D Yelk seconded. Aye votes: D Yelk, J Seltzner. Nay votes: None. Motion carries.

**Consider and Take Action:** Discuss the current contract between Associated Appraisal and the Town of Sun Prairie. Discussed, no action taken.

**Consider and Take Action:** Discuss the proposed quote we received from Accurate Appraisal, LLC. Discussed, no action taken.

**Consider and Take Action:** Approve withdrawing \$7,500.00 from the Park Fund for Removing and burning brush in zones 2 & 3 at Generations Park. Need to approve budget amendment before approving this withdrawal. Tabled until next month. No Action was taken.

**Road Report:** Patrolman J Schuster reported he will be patching Bailey Road tomorrow. The plowing has been going well, we have received about ½ the salt ordered and will order the balance this week. Truck #20 developed an oil leak, currently at Lakeside International, about a \$2500 fix. Patrolman, Schuster provided quotes for a new snowplow truck, this was discussed, no action was taken. He stated, that he sent out requests for Design of Bailey Road, received 2 requests back so far, he will continue to pursue quotes for this.

**Committee Updates:**

**EMS:** Has a meeting tonight at 5 p.m.

**Parks:** Nothing to report.

**Fire:** Supervisor D Yelk met with Chief Garrison.

**Town Zoning:** Had a meeting last Thursday night via zoom.

**Planning Commission:** Nothing to report.

**Audit and Pay Bills:** Supervisor J Seltzner motioned to approve bills for the amount of \$1,609,908.44. Supervisor D Yelk seconded. Aye votes: D Yelk, J Seltzner. Nay votes: None. Motion carries.

**Old Business/New Business:** Discussed Internet Phones (VOIP) and looking into different IT Services. Clerk and Treasurer will continue to get quotes for services required.

Supervisor J Seltzner asked about our security cameras and what was the procedure that was followed to review the tapes. This was explained and discussed. Board agreed that a written procedure plan should be completed. No action was taken.

**Correspondence:** None.

**Items for next meeting agenda:** Controlled burn at Generations Park, Quotes for IT & Phone Services, New Plow Truck.

**Set Next Meeting Date:** The next town board meeting is March 24, 2025 at 4:00 p.m.

**Adjournment:** Supervisor J Seltzner motioned to adjourn the meeting. Meeting adjourned at 6:01 p.m.

Rhonda Wiedenbeck, Clerk  
Town of Sun Prairie